



## TOWN OF TOWNSHEND

Selectboard  
PO Box 121 Townshend, Vermont 05353

### Selectboard Meeting Minutes

**July 12, 2022 6:00 PM**

Townshend Town Hall and via ZOOM

**Approved: 7/26/22**

**Present:** Sherwood Lake, Katie Marrow, Rob Wright, Rob Swiger

**Not Present:** Steve Frisk due to storm related work

**In Attendance:** Galen Robinson - BCTV Tech, Connie Holt - Selectboard Assistant

1. **Meeting Call to Order:** Lake calls the meeting to order at 5:56pm.
2. **Approval of Minutes:** Wright makes a motion to approve June 28, 2022 Selectboard meeting minutes. Marrow seconds the motion. Motion carries 4-0-0.
3. **Additions and Deletions:**
  1. Addition: New Business: Setting the Tax Rate for Fiscal Year 2023.
4. **Members of the Public:** None
5. **Correspondence:** None
6. **Warrants:** Wright makes a motion to pay warrants 1 through 7;

Payroll:	\$10,049.60
Payroll Taxes:	\$3,895.40
General Fund:	\$39,068.14
Highway:	\$6,212.36
Highway Equipment:	\$965.83
Highway Equipment:	\$166.65
ARPA:	\$170.00
<b>TOTAL:</b>	<b>\$60,527.98</b>

Marrow seconds the motion. Swiger asks what the ARPA warrant is. Lake explains it is for the digitizing of land records. Motion carries 4-0-0.

7. **Reports:**
  1. **Highway:** In Frisk's absence, Holt gives report. Holt reports that the paving of Windham Hill Road will start tomorrow or Thursday. Also, the replacement of the concrete box culvert on Jay Road will start tomorrow.

2. **Treasurer:** Lake gives the Treasurers report. He reports that the true fund balance as of July 12, 2022 is \$232,589.00. The municipal investment fund has a balance of \$516,989.59 and the checking account has a balance of \$30,000.00.

3. **Town Clerk:** Lake directs the Board to the Town Clerk's report in their packet. The Clerk has processed \$1,033.50 in fees.

4. **Chair:** Lake directs the Board attention to the Cost Claims report in their packet. This report is our insurance claims report.

8. **Old Business:** None

9. **New Business:**

1. **Signing the Lister's Certificate of "No Appeal or Suit Pending".** To be attached to the Grand List. Lake reviews the Lister's certification sheet. Wright makes a motion to accept the Lister's certification. Marrow seconds the motion. The motion carries 4-0-0.

2. **Setting the Tax Rate for Fiscal Year 2023:** Lake explains the tax spreadsheet and supporting documents. Lake reports that this is the second year that the tax rate will be going down. He explains that the work that we are doing on the budgets is working. Swiger asks why the non-resident tax rate is lower than the residents tax rate. Lake replies that it is a formula that the State sets and they set it a long time ago. Swiger asks what would happen if we do not approve this tax rate. Lake replies that the town operates on cash basis; it would be a problem because then there would be no money coming for us to pay our obligations. Wright adds that it is the Selectboard who came up with the number on what to spend and what we will need in taxes to pay what we need.

Wright makes a motion to approve the FY23 tax rate of;

Homestead: 2.3809

Non-Resident: 2.0780

Marrow seconds the motion. Motion carries 4-0-0.

10. **Executive Session:** N/A

11. **Next Regularly Scheduled Meeting:** Tuesday, July 26, 2022

12. **Adjournment:** Swiger makes a motion to adjourn. Wright seconds the motion. Motion carries 4-0-0. The meeting is adjourned at 6:12pm.