



TOWN OF TOWNSHEND
Select Board In-Person
Meeting Minutes

August 24, 2021 6:00pm

Approved September 28, 2021

Present: Sherwood Lake, Ally Dercoli, Haley Felker, Rob Wright, Steve Frisk

In Attendance: BCTV Technician

1. Call to Order: Lake Calls the Meeting to order at 6:00pm
2. Approval of Minutes: Lake reports that there are no minutes to approve.
3. Additions and Deletions:
 1. Old Business: Dam Project Update
 2. New Business: Jay Road Project
 3. Correspondence: HC RS
4. Members of the Public: None
5. Warrants: Wright makes a motion to approve warrants 1-5. Frisk seconds the motion. Motion carries 5-0-0.
 1. Payroll: \$11,924.38
 2. Payroll Taxes: \$5,066.38
 3. General Fund: \$29,694.46
 4. Highway: \$44,596.47
 5. Equipment: \$2,434.99
 6. Total Warrants: \$93,716.68
6. Reports:
 1. Highway: Gravel crushing is completed. Road side mowing was to start on 8/16 and this week but the mower is down. New start date is 9/13 & 9/20. Need to revise our insurance certificate. The Board confirms that Frisk has the authority to do that. East Hill project is about 50% complete. Now switching from damage control to changing culverts.
 2. Treasurer:
 1. Municipal Investment Fund: \$1,290,835.40
 2. Checking Account: \$30,000.00
 3. Taxes collected so far in first quarter of fiscal year 2021-2022: \$589,146.98
 3. Chair:
 1. Covid Update: EOC held a briefing on COVID. Until the state law changes we will continue to do hybrid meetings (in-person and on ZOOM). Also, the State is concerned about the uptick in the COVID Delta variant. Of particular concern is that vaccinated people can still carry the virus and spread to the unvaccinated.
 2. August 21st Storm: after the build up and precautions, we did not experience any impact from the storm.

3. Correspondence: HCRS sent a letter thanking the tax payers of Townshend for their \$1,000.00 donation to the HC & Rehab Services Navigator Program. The donation came out of the town's Social Fund.
4. Old Business:
 1. Errors & Omissions: The Board signed off on the correction but it was lost. The Board needs to sign off again.
 2. Line of Credit: Paper work submitted to initiate the line of credit. The bank has some questions regarding FEMA that we need to answer. It is moving along.
 3. Dam Project Update: Dercoli reports Listers have given some important information to attach to our letter. Documents include past lister surveys, fiscal year assessment of what Feds pay per acre, and total property assessed value. Discussion centers on updating the listers survey since it has been so long.
5. New Business:
 1. Town Hall use request by Windham Solid Waste Management: WSWM has requested the use of the Town Hall for 9/1/21 from 7-8:30pm to hold a public informational meeting. There is a question if they are seeking the fee waived. Lake clarifies that they did not request a waiver. Wright makes a motion to approve the use of Town Hall by WSWM for a fee of \$50.00 for 9/1. Frisk seconds the motion. Motion carries 5-0-0.
 2. Jay Road Project: Frisk reports that a pre-bid meeting was held. Four contractors were invited. Two contractors attended and submitted bids. Frisk opens the bids. Bazin Brothers submits a bid for \$198,644.00. Bronel Brothers (spelling?) submits a bid for \$136,000.00. Wright makes a motion to accept Bronel (spelling?) Brothers bid not to exceed \$136,000.0 for the Jay Road Project. Felker seconds the motion. Motion carries 5-0-0.
 6. Executive Session: Wright makes a motion to move to executive session per 1VSA 313B regarding personnel matters. Felker seconds the motion. Motion carries 5-0-0. There will be no report coming out of the executive session. Board moves to executive session at 6:46pm.
7. Meetings:
8. Adjournment:
9. Zoom Link: