

Townshend Select Board Virtual Meeting

Minutes-approved August 25th, 2020

August 10th, 2020 @ 6:30 p.m.

Present: Crystal Mansfield, Steven Frisk, Rob Wright, Irv Stowell

In Attendance: Karla Lumbra, Richard Melanson (BCTV), Sherwood Lake, Craig Hunt, Helen Holt

- 1. Call to Order:** Mansfield called the meeting to order @ 6:32p.m.
- 2. Approval of Minutes:** Frisk motions to approve the Select Board Virtual Meeting minutes from July 28th, 2020, Stowell seconds, carried by all present
- 3. Additions and Deletions:** under correspondence: HCRS letter

Mansfield motions to take the agenda out of order to accept the members of the public, Frisk seconds, carried by all present. Craig Hunt and Sherwood Lake present their interest in the open Select Board Seat

- 4. Members of the Public:** Craig Hunt and Sherwood Lake for Select Board Seat
- 5. Old Business:**
 - a. Covid-19 Town Updates** – Lake reiterates the mandatory mask mandate issued by Governor Scott, some surgical masks were distributed to the town offices, and the town is waiting for a shipment for residents, distribution to be determined
 - b. Town Hall / Fire Station Security** – new keypad locks were installed at the Town Hall and the Fire Department
- 6. Warrants:** Wright motions to pay warrants 1, 2, 5, and 6, Stowell seconds, carried by all present, Wright motions to pay warrants 3 and 4, Frisk seconds, carried by all present

#1	Payroll	\$14,605.63
#2	Payroll Taxes	\$5,900.32
#3	General Fund	\$1,812.60
#4	General Fund	\$13,165.19
#5	Highway	\$2,296.68
#6	Equipment	\$1,419.78
	Total	\$39,200.20

- 7. Reports:**

Highway: Frisk reports that Barrows and Fischer came and fixed the tank. The Roadside Mower will be delivered next week for the highway crew to start roadside mowing. Wright motions to put The old John Deer tractor that will be taken out of cold storage, and put out to bid, with a bid minimum of \$500.00, as

is, with a mower deck and 2 snow blowers, Frisk seconds, carried by all present. More details to come and will be posted. The Transfer Station Inspection Report will be available for the next Select Board meeting on August 25th, 2020

- a. RFP – Better Roads Bids – 1 bid came in from A.S. Clark and Son's for \$23,100, with a completion date of September 30th, 2020, Stowell motions to accept the bid from A.S. Clark and Sons, Frisk seconds, carried by all present
- b. RFP – Gravel Crushing Bids- 1 bid came in from Hunter Excavating for \$5.95 per cubic yard, not to exceed \$40,000.00, Stowell motions to accept the bid from Hunter Excavating, Frisk seconds, carried by all present

Stowell makes a motion that going forward with all parties who bid a job that require a mandatory pre-bid meeting, must attend the mandatory pre-bid meeting. Wright seconds, carried by all present

Town Clerk: counter report given

Town Treasurer: Sweep Acct- \$682,227.19 and Checking Acct- \$30,000.00

8. **Correspondence:** Townshend Historical Society Letter – Charlie Marchant writes the Select board with an update of the stone bridges and potential name change of Negro Brook. The Historical Society is researching more entities to name the brook after with stronger local ties.

HCRS sends the Town of Townshend a thank you letter for the FY21 appropriation in the amount of \$1100.00

From Old Business:

- c. Mowing Taft Meadow / Ball Field bids – after discussion, Frisk motions to table mowing bids until 5th member of Select Board is chosen. Talk will resume at next Select Board meeting on August 25th, 2020
- d. VSP Letter – Lumbra to send a response to Lt. French with the VSP inviting him to a Select Board meeting to discuss mutual needs for each party moving forward
- e. Veggie Van Go Truck Update – at this time, no contact has been had with USACE to discuss possibility of Dam location to hold event

9. **New Business: N/A**

10. **Executive Session:** Stowell motions for the Board to enter Executive Session under **1 V.S.A 313 (a)(3)** at 7:26p.m, Frisk seconds, carried by all present. The board comes out of Executive Session at 7:36p.m. Frisk motions to appoint Sherwood Lake to the open Select Board seat until Town Meeting in March 2021, Stowell seconds, motion passes with a quorum

11. **Meetings:** Meeting August 25th, @ 6:30p.m

12. **Adjournment:** Stowell motions to adjourn at 7:40p.m, Frisk seconds, carried by all present

13. Zoom Meeting Information:

Topic: SB Regular Meeting August 10th, 2020

Time: August 10th, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91632673269>

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