

Townshend Select Board Virtual Meeting

Minutes-approved July 28th, 2020

July 14th, 2020 @ 6:30 p.m.

Present: Will Bissonnette, Crystal Mansfield, Steven Frisk, Rob Wright, Irv Stowell

In Attendance: Karla Lumbra, Richard Melanson (BCTV), Helen Holt, Sherwood Lake, Kristina Wright

1. **Call to Order:** Bissonnette called the meeting to order @ 6:32p.m.
2. **Approval of Minutes:** Mansfield motions to approve the Select Board Virtual Meeting June 23rd, 2020 minutes, Frisk seconds, carried by those present
3. **Additions and Deletions:** Correspondence – Health Office Report, NB - Letter to Select Board
Frisk motions to take the agenda out of order for Covid-19 updates from Sherwook Lake, Mansfield seconds, carried by those present
4. **Old Business:**
 - a. Covid-19 Town Updates – Sherwood Lake states there are no new changes in State Mandates
 - b. Composting Updates – 3 containers at no cost to town currently at half capacity due to initially high compliance. Will continue to monitor for a couple of weeks before establishing a general routine for disposal
 - c. Speed Limit Townshend Acres / unpaved Townshend Roads – Town ordinance from 2003 stating uniform traffic limit at 35mph on back and/or dirt roads. Tabled until next meeting, Frisk will research the amount of signs needed
5. **Warrants:** Wright motions to pay check numbers 1-14, Mansfield seconds, carried by those present

#1	Payroll	\$10,625.67
#2	Payroll Taxes	\$4,411.53
#3	General Fund	\$11,176.42
#4	Highway	\$113.37
#5	Equipment	\$606.88
#6	General Fund	\$236.70
#7	General Fund FY20	\$4,039.57
#8	General Fund FY20	\$8.79
#9	General Fund FY20	\$5,065.81
#10	General Fund FY20	\$1,228.14

#11	Highway FY20	\$1,550.07
#12	Highway FY20	\$1,663.48
#13	Equipment FY20	\$1,176.30
#14	Equipment FY20	\$1,143.10
	Total	\$43,045.83

6. Reports:

Highway: Frisk states that he wants to purchase 5,000 gallons of calcium chloride for the Highway Department. Two prices were submitted- \$.91/gal from Innovative Solutions and \$.90/gal from Allstate Asphalt. Wright motions to purchase 5,000 gallons from Allstate Asphalt at \$.90/gal, Mansfield seconds, carried by those present

Frisk on Roger Brown's driveway apron issue- would like to use 2 truckloads of gravel to bring up the grade. Wright motions to allow the road crew to use gravel to bring up the grade, Mansfield seconds, carried by those present

The Grants In Aid Project is back in progress with Hunter Excavating coming the last week of July. Plumb Road between the lower culvert and 662 Plumb Road will be closed for a small period of time. Signage and notice will be posted in advance

The highway Department had \$7,000.00 in FY21 budget to purchase 8in minus ditch stone. Frisk would like to purchase the stone and bring in to the Town Pit, and use some to do West Hill, another Grants In Aid project. Mansfield motions to purchase \$7,000.00 worth of ditch stone, Wright seconds, carried by those present

Town Clerk: report submitted

Town Treasurer: Sweep Acct- \$709,242.32, Check Acct- \$30,000.00

7. Correspondence: Historical Society Letter – update on Negro Brook name change

8. Members of the Public: - see **Sherwood Lake under Old Business and Helen Holt under New Business for Lister's Office printer**

9. New Business:

a. RFP TH-1 Grafton Road paving – prebid meeting July 21st at Town Garage at 10am. Questions, call Steve Frisk at 802-365-4260

b. New Printer for the Listers' Office – Helen Holt presents a multitude of printers to the Select Board for replacement of their printer. Mansfield motions to enter into an agreement to lease a Kyocera ecosys m3645idn which includes service and support from Document Solutions for a price not to exceed \$760.80 per year, Wright seconds, carried by those present

c. Will Bissonnette Resignation Letter – Bissonnette will resign his position as Chair Head of the Select Board effective August 1st, 2020

10. Executive Session:

11. Meetings: Meeting July 28th, @ 6:30p.m

12. **Adjournment:** Stowell motions to adjourn at 7:21p.m, Mansfield seconds, carried by all

13. Zoom Meeting Information:

Topic: SB Regular Meeting July 12th, 2020

Time: July 12th, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91632673269>

Meeting ID: 916 3267 3269

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