

# **Townshend Select Board Meeting**

**Minutes- approved April 14<sup>th</sup>, 2020**

**March 24<sup>th</sup>, 2020 @ 6:30 p.m.**

**Present:** Will Bissonnette, Steven Frisk, Rob Wright, Irvin Stowell

**In Attendance:** Karla Lumbra, Richard Melanson (BCTV)

- 1. Call to Order:** Bissonnette called the meeting to order @ 6:29p.m.
- 2. Approval of Minutes:** Frisk motions to approve the minutes for Reorganization Meeting March 3<sup>rd</sup>, Wright seconds, carried by those present - Frisk motions to approve the minutes for the Special Emergency Management Meeting on March 10<sup>th</sup>, 2020, Wright seconds, carried by Bissonnette, with Stowell abstaining, Frisk motions to approve the minutes for March 10 SB Meeting, Wright seconds, carried by those present
- 3. Additions and Deletions: Under NB- Liquor renewal for Riverbend Market**
- 4. Warrants:** Wright motions to pay 1, 2, 4 and 5, Stowell seconds, carried by those present. Wright motions to pay warrant number 3, Frisk seconds, carried by those present

#1	Payroll	\$9,772.44
#2	Payroll Taxes	\$4,320.92
#3	General Fund	\$17,807.66
#4	Highway	\$9,014.42
#5	Equip	\$1,115.11
	Total	\$42,030.55

- 5. Reports:**

**Highway:** VT Trans sent the below for Select Board to sign.

**Wright motions to sign the Compliance for Bridges and Road Standards, Stowell seconds, carried by those present**

**Stowell motions to sign the Annual Financial Plan for the Town Highway, Wright seconds, carried by those present**

- Annual Town Highway Financial Plan
- Certification of Compliance for Town Road and Bridge Standards
- Review Structures Grant Application for 2020/21 Frisk has filled out 2 grant applications for structures, Bridge 43 and Stone Arch Bridge. Frisk asks the board to adopt the same contract wording

with an addendum of salvaging the old bridge material. Wright motions to use Bridge 42's contract as a base for writing Bridge 43's with the addendum of salvaging old bridge material, Stowell seconds, carried by those present

**Town Clerk: n/a**

**Town Treasurer:** Sweep acct-\$750,602.73, checking acc - \$30,000.00

**6. Correspondence:**

**a.** Economic and Infrastructure Development Grant Opportunity- Frisk motions to send a letter of interest to the Northern Border Regional Commission for potential upcoming projects, Stowell seconds, carried by those present

**7. Members of the Public: n/a**

**8. Old Business:**

**a. Town Appointment Setting:**

~Social Services Screening Committee- Kathy Greve, Meredith Kenyon, Kris Grotz-Kuch

~Rescue Inc,- Kathleen Hege

~911 Coordinator- Helen Holt

~Fence Viewer - Kristina Wright

~Inspector of Wood and Timber- Robert Wright

~Inspector of Shingles- Robert Wright

~Animal Control- Constables

~Pound Keeper- Select Board

~Recreation Committee- Kristina Wright

~Valley Cares Board- Crystal Mansfield

~Windham County Sheriff's Liaison- Constables

Frisk motions to approve the aforementioned to their corresponding appointments, Wright seconds, carried by those present

**The Social Services would like to adopt a specific procedures for social services, Stowell motions to adopt requested procedures, Wright seconds, carried by those present**

**b. Listers Form 4155 – tabled until more information can be obtained**

**c. Community Hope and Action requests the use of the Town Common for Family Fun Day Saturday, July 18<sup>th</sup> 2020- Wright motions to allow the CHA to use the common for specified event with fee waived, Frisk seconds, carried by those present**

**9. New Business:**

**a. Liquor License Renewal for Riverbend Market for 2020, Frisk motions allow the Riverbend market to renew their second class license, Wright seconds, carried by those present**

**b. VT-Alert – please sign up! Vtalert.gov – Bissonnette explains the platform, and it's usefulness for Covid-19**

c. Where Townshend is at with Covid-19. Please see attached from Sherwood Lake regarding the latest news, and attached from Glenn Beattie

**Fema money is now available to the Town with regard to Covid-19**

**New change to open meeting law-** town is now able to hold SB meetings via video conference or conference call should the Select Board choose to do so.

**10. Executive Session:**

**11. Meetings:** Meeting April 14<sup>th</sup>, @ 6:30p.m

**12. Adjournment: Wright motions to adjourn at 7:02p.m, Frisk seconds, carried by those present**