

approved: 6/27/17

TOWNSHEND SELECT BOARD

Meeting Minutes

June 13, 2017

Present: Kathy Hege; Robert Wright; Steve Frisk; Will Bissonnette; Irv Stowell

In Attendance: Joseph Daigneault; Rick Hege; Kurt Bostrom; Peter Hoag; Christina Angell; Richard Melanson, (BCTV); Craig Hunt

1. Call To Order: Hege called the meeting to Order at 6:10 p.m.

2. Approval of the Minutes: Stowell made a motion: **To approve the Minutes of May 23, 2017**, seconded by Frisk and carried by those present.

Stowell made a motion: **To approve the Special Meeting Minutes of May 26, 2017**, seconded by Wright and carried by those present.

3. Additions and Deletions: Under Highway Reports, Bridge 42 construction bidding was added. To Correspondence, a letter from Tom Chase was added. Under Other Business, receipt of the Governance Study Committee recommendations was added.

4. Members of the Public: Bissonnette made a motion: **To suspend the rules in order to meet with members of the public**, seconded by Frisk and carried by those present. Peter Hoag was welcomed and requested that the Select Board consider posting speed limits on Windham Hill Road, from the crest of the hill to Route 30, particularly. Brief discussion followed.

5. Highway Report: Stowell presented a letter from Christina Angell, dated June 12, 2017, which Hege read, requesting information about if and when the Town might be attending the drainage swale across her yard. Following brief discussion, Wright made a motion: **To have Steve Frisk and Kurt Bostrom meet with Christina Angell to resolve this issue**, seconded by Bissonnette and carried by those present, with two abstentions.

Bostrom agreed to meet with Frisk and Angell and to replace the culvert on Oakwood Cemetery Road prior to July 1, 2017.

Hege told Bostrom that this summer's paving needed to be properly bid, with an RFP approved by the Select Board and based on the project's scope, not the amount of money that the Town had put into the budget. Stowell said that bids should be returned stating the price per ton of asphalt installed, so there wouldn't be confusion amongst different bidders about what was being quoted.

Hege asked Bostrom to speak with the Windham Regional Commission to find out when our Network Inventory work would begin.

Stowell and Hege discussed the use of magnesium chloride on dirt roads with Bostrom.

Bissonnette requested that Hunt prepare an RFP for the Bridge 42 project to include having the general contractor be responsible for having the replacement bridge fabricated to the engineer's specifications.

Lengthy discussion ensued over the cutting of hazardous trees on Route 35 by D & E Tree Company. Wright didn't believe the expense had been authorized by the Select Board and that the work was both incomplete and not professionally done. Hunt had called D & E for a day's work with a bucket lift based upon Bostrom's list of trees needing to be cut. Bostrom indicated that traffic control by D & E was not what it should have been.

6. Executive Session: Bissonnette made a motion: **To find that premature disclosure of attorney's counsel would put the Town at a disadvantage, if made public**, seconded by Frisk and carried by those present.

Bissonnette then made a motion: **To enter into Executive Session with Hunt under 1 V.S.A. 313 a1F at 7:05 p.m. to discuss legal matters**, seconded by Wright and carried by those present.

The Select Board returned from Executive Session at 7:25 p.m. and, as a result, no action was taken.

7. Reports: Town Clerk's Report: The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

Treasurer's Report: Daigneault reported that the General Fund held a balance of \$1,281,383.46.

8. Warrants: Wright made motions to approve the following Warrants.

61301 Payroll \$ 8,648.48, seconded by Bissonnette and carried by those present with one abstention. Wright objected to paying a Lister for taking multiple smoking breaks during a two-hour work day and objected to the Highway crew driving all of the town's roads regularly just to check on their conditions.

61302 Payroll Taxes \$ 3,432.44, seconded by Bissonnette and carried by those present.

61303 Payroll \$ 9,968.29, seconded by Frisk and carried by those present with one abstention. Wright again objected to the Highway crew driving roads just to check on conditions at a cost of hundreds of dollars per week.

61304 Payroll Taxes \$ 3,759.55, seconded by Stowell and carried by those present.

61305 General \$ 295.32, seconded by Stowell and carried by those present.

61306 General \$ 192.25, seconded by Stowell and carried by those present.

61307 General \$ 3,335.69, seconded by Bissonnette and carried by those present.

61308 General \$ 4,098.71, seconded by Bissonnette and carried by those present.

61309 General \$ 228.64, seconded by Bissonnette. Following lengthy discussion, the motion was amended by Wright and the amendment seconded by Bissonnette to include a letter from the Select Board with payment and for Warrant #9 to be paid only after the contractor completes and submits all necessary paperwork to the Town. The amended motion was then carried by those present.

61310 General \$ 536,575.29, seconded by Bissonnette and carried by those present.

61311 Highway \$ 311.73, seconded by Bissonnette and carried by those present.

61312 Highway \$ 5,810.57, seconded by Bissonnette. Following discussion about professional tree cutting services Wright amended the motion to read: \$4,210.57, seconded by Bissonnette and carried by those present.

61313 Equipment \$ 5,841.60, seconded by Bissonnette and carried by those present.

61314 Equipment \$ 8,683.30, seconded by Bissonnette and carried by those present.

9. Correspondence: Hege acknowledged receipt of a letter addressed to the Select Board from Thomas Chase, regarding local ramifications of the State of Vermont's rules on waste management.

10. Old Business: Transfer Station: Hunt reported that the flyer had been mailed out, that an order of numbered vehicle I.D. tags had been received and were being issued and 13 gallon compostable bags for food scraps would be arriving before the end of the week.

Following brief discussion about operational plans at the Transfer Station, Bissonnette made a motion: **To contract with Triple-T for Townshend's recycling pick-up during FY18**, seconded by Stowell and carried by those present.

11. New Business: None at this time.

12. Other Business: Following brief discussion, Hunt was instructed to prepare a policy to restrict smoking areas near Townshend's municipal buildings.

Hege acknowledged receipt from Bissonnette of the Governance Study Committee's recommendations.

13. Meeting Schedule: Regular Meeting: June 27, 2017 at 6:00 p.m.

13. Adjournment: Stowell made a motion: **To adjourn at 9:14 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt