

approved 2/28/17

TOWNSHEND SELECT BOARD

Meeting Minutes

February 14, 2017

Present: Kathy Hege; Robert Wright; Will Bissonnette; Irv Stowell

In Attendance: Joe Daigneault; Richard Melanson, (BCTV); Craig Hunt

1. Call To Order: Hege called the meeting to Order at 6:14 p.m.

2. Approval of the Minutes: Wright made a motion: **To approve the Minutes of January 24, 2017**, seconded by Bissonnette and carried by those present with one abstention.

3. Additions and Deletions: To Correspondence a schedule of upcoming Grace Cottage Hospital events was added..

4. Warrants: Wright made motions to approve the following Warrants, all seconded by Bissonnette.

21401	General	\$ 8,517.82, carried by those present.
21402	Payroll	\$ 2,742.88, carried by those present.
21403	General	\$ 9,897.57, carried by those present.
21404	Payroll	\$ 4,118.88, carried by those present.
21405	Taxes	\$ 2,709.24, carried by those present.
21406	General	\$ 4,875.86, carried by those present.
21407	General	\$ 5,865.00, carried by those present.
21408	Highway	\$ 10,725.02, carried by those present.
21409	Highway	\$ 2,029.43, carried by those present with one abstention.
21410	Equipment	\$ 8,535.34, carried by those present.
21411	Equipment	\$ 147.00, carried by those present.

5. Members of the Public: None at this time.

6. Reports: **Highway Report:** None at this time. The Board tentatively agreed to arrange a meeting with Bostrom next week to discuss various matters.

Town Clerk's Report: The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

Law Enforcement Report: None at this time.

Treasurer's Report: Daigneault reported that the General Fund checking account held a balance of \$921,626.75.

Board members were updated on problems with the payroll service begun in January and, following brief discussion, Bissonnette made a motion: **To terminate the contract with Sage Payroll Services**, seconded by Stowell and carried by those present. Payroll processing will return to being an in-house bookkeeper's duty.

6. Correspondence: Hege read a list of event dates scheduled by Grace Cottage Hospital in 2017 and Hunt was asked to discover if bicyclists riding in the Tour de Grace, on July 8th were planning to use town roads.

Hege also read a notice from the Windham Superior Court that a Hearing scheduled for the end of March was canceled, due to the recusal of the judge, and would be scheduled for a later date.

7. Old Business:

Budget: The Board reviewed a budget status report for the current fiscal year.

Town Meeting Information: The Board was informed that the flyer being sent to residents and containing the Warning for Town Meeting and the proposed 2017-2018 budget had been prepared and would be mailed out soon.

8. New Business: None at this time.

9. Meeting Schedules: Town Meeting Informational Meeting: February 27th at 6:00 p.m.

Regular Meeting: February 28th at 6:00 p.m.

10. Executive Session: Bissonnette made a motion: **To find that premature public knowledge of sensitive information would place the municipality at a substantial disadvantage**, seconded by Stowell and carried by those present.

Hege then made a motion: **To enter into Executive Session at 7:25 p.m., with Hunt, under 1 V.S.A. 313 a-1-a to discuss contractual matters**, seconded by Wright and carried by those present.

The Board returned from Executive Session at 8:20 p.m. and, as a result, no action was taken.

11. Other Business: None at this time.

12. Adjournment: Wright made a motion: **To adjourn at 8:24 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt