

approved: 12/27/16

## TOWNSHEND SELECT BOARD

### Meeting Minutes

December 13, 2016

**Present:** Kathy Hege; Robert Wright; Kyle LaPointe; Irv Stowell

**In Attendance:** Joe Daigneault; Kurt Bostrom; Dale West; Brian Schmidt; Will Bissonnette; Richard Melanson, (BCTV); Craig Hunt

**1. Call To Order:** Hege called the meeting to Order at 6:01 p.m.

**2. Approval of the Minutes:** Wright made a motion: **To approve the Minutes of November 22, 2016**, seconded by Stowell and carried by those present. Stowell made a motion: **To approve the Special Meeting Minutes of December 3, 2016**, seconded by Wright and carried by those present.

**3. Additions and Deletions:** None at this time.

**4. Reports: Highway Report:** None at this time.

**Town Clerk's Report:** The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

**Law Enforcement Report:** None at this time.

**Treasurer's Report:** Daigneault reported that the General Fund checking account held a balance of \$1,511,696.05, with another \$29,892.73 in the sweep account.

Following discussion, LaPointe made a motion: **To sign contracts with Sage Payroll Solutions for payroll processing beginning on January 1, 2017**, seconded by Wright and carried by those present. Hunt was instructed to provide the necessary information to Sage.

**5. Warrants:** LaPointe made motions to approve the following Warrants.

120301	Payroll	\$ 11,882.57	, seconded by Stowell. Following discussion about Call Out and overtime pay, the vote was tabled until the Highway Foreman arrived.
120302	Taxes	\$ 4,367.53	, seconded by Wright and carried by those present.
120303	General	\$ 7,215.78	, seconded by Wright and carried by those present.
120304	General	\$579,917.68	, seconded by Stowell and carried by those present.
120305	General	\$ 4,985.87	, seconded by Wright and carried by those present.
120306	Highway	\$ 994.39	, seconded by Wright and carried by those present.
120307	Highway	\$ 20.88	, seconded by Wright and carried by those present.
120308	Equipment	\$ 12,453.94	, seconded by Wright and carried by those present.
120309	Highway	\$ 170.02	, seconded by Stowell and carried by those present.
120310	General	\$ 2,168.73	, carried by those present.

**6. Members of the Public:** Will Bissonnette was welcomed and expressed his interest in filling the seat on the Select Board vacated by the resignation of Kit Martin.

Brain Schmidt and Dale West explained the FY2017-18 budget proposal to the Select Board.

**7. Correspondence:** Hege reviewed a letter from Peter Welch regarding his continuing interest in and efforts toward restoration of the facilities at Townshend Dam by the Army Corps of Engineers.

**8. Old Business: Speed Limit Ordinance Amendment:** Stowell made a motion: **To adopt the amendment to the Speed Limit Ordinance, (posted October 21, 2016), clarifying the speed limit of a 0.2 mile section of Route 30 immediately south of West Townshend Village**, seconded by Wright and carried by those present.

**Town Report:** Hege summarized conversations she'd had with Cynthia Davis regarding the 2017 Annual Town Report and, as the work of Pieciak & Company, pertaining to closing-out FY2016, was unlikely to be completed in time for publication, Hege broached the idea of a direct mail pamphlet with other Board members. The pamphlet would meet legal requirements and include the Warnings for the Town and School District Meetings. Following discussion, Wright made a motion: **To publish and mail a pamphlet to voters that meets the legal requirements for Warning the Town Meetings, and provide hand-outs at Town Meeting to provide explanations**, seconded by LaPointe and carried by those present.

**9. Highway Report:** With the arrival of Bostrom, the Board returned to discussion of Payroll Warrant 120301 and Bostrom explained receiving calls from both V-Trans and the State Police, after hours, about road conditions. If those conditions involve snow, or ice, the entire crew is generally called in and, for being, "on call," Bostrom believes that paid compensation should begin at the time of the call, rather than when work begins.

Hege called the question: **To vote on Payroll Warrant 120301**, carried by those present.

Hege read a note from a resident complaining about the excessive amount of salt put on Grafton Road. Bostrom said that the spreaders are carefully calibrated to keep salt use at the minimum necessary.

Wright asked Bostrom about the replacement snowblower and Bostrom informed the Board that it wouldn't be installed on the tractor until the original finally breaks down.

Hege reminded Bostrom to complete an accident report with the municipal insurance carrier.

Following discussion about the Plumb Road bank stabilization grant, Stowell made a motion: **To accept the Better Backroads grant in the amount of \$11,410.00**, seconded by Wright and carried by those present.

**10. New Business: Rescue Contract:** Stowell nominated Wright: **To replace Martin as Select Board Clerk**, carried by those present. Stowell then made a motion: **To approve the FY2017-18 contract with RESCUE Inc in the amount of \$34,249.60**, seconded by Wright and carried by those present.

**WSWMD Recycling:** Stowell informed the Board that thirteen of the twenty-three towns in the Windham Solid Waste Management District had voted to discontinue using WSWMD for

recycling services and that that meant WSWMD would no longer provide service after June 30<sup>th</sup>. Hunt was asked to get estimates from private contractors for Townshend's recycling obligations.

**Snomobils:** Stowell brought up an issue with snowmobiles driving on Taft Meadows and, following discussion, LaPointe made a motion: **To post signs at Taft Meadows prohibiting unauthorized vehicles**, seconded by Stowell and carried by those present. Hunt was asked to get signs printed and posted.

**11. Executive Session:** LaPointe made a motion: To enter Executive Session at 7:50 p.m. under 1 V.S.A. 313-a3 to discuss employee evaluations, seconded by Wright and carried by those present.

**The Select Board returned from Executive Session at 8:30 p.m.** and, as a result, no action was taken.

**12. Other Business:** None at this time.

**13. Meeting Schedules: Regular Meeting: Regular Meeting:** January 10, 2017, at 6:00 p.m.

**13. Adjournment:** Wright made a motion: **To adjourn at 8:35 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt