

approved: 07/06/15

## **TOWNSHEND SELECT BOARD**

### **Meeting Minutes**

**June 15, 2015**

**Present:** Kathy Hege; Irvin Stowell; Robert Wright;

**In Attendance:** Joe Daigneault; Craig Hunt

**1. Call To Order:** Hege called the meeting to Order at 6:15 p.m.

**2. Approval of the Minutes:** Stowell made a motion: **To approve the Meeting Minutes of June 1, 2015**, seconded by Wright and carried by those present.

**3. Additions and Deletions:** A letter from Lisa's Love was added to Correspondence.

**4. Reports: Highway:** None at this time. Wright noted that no one had seen a list of Highway Department projects for June, as requested at the last meeting.

Stowell made a motion: **To approve and submit the 2016 Annual Financial Plan**, seconded by Wright and carried by those present.

**Law Enforcement:** None at this time.

**Town Clerk:** The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

**Treasurer:** Daigneault reported that the General Fund account currently held a balance of \$1,050,380.78, prior to the payment of Warrants.

**5. Warrants:** Wright made motions to approve the following Warrants, all seconded by Stowell:

**61501 Payroll \$11,899.15**, carried by those present.

**61502 Payroll Deductions \$1,221.48**, carried by those present.

**61503 General Fund \$15,216.20**, carried by those present.

**61504 Highway Fund \$3,898.122**, carried by those present.

**61505 Equipment Fund \$23,656.25**, carried by those present.

**61506 General Fund \$526,921.48**, carried by those present.

**61507 Equipment Fund \$237.06**, because no documentation, it failed to carry.

**61508 General Fund \$2,121.19**, carried by those present.

**61509 Highway Fund \$932.74**, carried by those present.

**61510 General Fund \$18,893.00**, carried by those present, but to be held.

**61511 Highway Fund \$210.00**, carried by those present, but to be held

**61512 Equipment Fund \$788.46**, carried by those present.

**61513 Payroll \$69.56**, carried by those present.

**6. Members of the Public:** None at this time.

**7. Correspondence:** Hege read a letter from Judy Holden of Lisa's Love Charitable Organization thanking the Select Board for use of the Town Hall.

A request from the Library Trustees to increase the utility budget at the Library was briefly discussed and Hunt was instructed to notify the Library Trustees that budgets could not be increased after being approved at Town Meeting.

An application submitted to the Vermont Public Service Board for a Certificate of Public Good by SOVEREN Solar, (d.b.a., Plumb Road Community Solar, LLC), was received by the Select Board with a request for comments about the proposed project. The Select Board will discuss its response further at the July 6<sup>th</sup> meeting.

**8. Old Business: Easement And Deed:** Following acknowledgement that there was no quorum present to act upon this request, no action was taken at this time.

**Officer Appointments:** None at this time.

**Transfer Station Attendant's Job Description:** Following discussion, Hunt was instructed to convey to the Transfer Station attendant that, beginning July 1, 2015, he would need to make a daily count of the Town of Townshend bags brought in for disposal.

**Budget Status Report:** The Select Board discussed the current state of the FY2014-15 budget, with an emphasis on Highway Department Reserve Funds.

**9. New Business: Mileage Reimbursement:** Hege made a motion: **To set the FY2015-16 mileage reimbursement rate at that which the IRS allows**, seconded by Wright and carried by those present.

**Law Enforcement Contract:** Nothing at this time.

**10. Executive Session:** None at this time.

**11. Other Business:** Stowell requested a summary of legal expenses pertaining to Board of Health matters.

**12. Meeting Schedules:** Regular Meeting: June 6, 2015, at 6:00 p.m.

**13. Adjournment:** Stowell made a motion: **To adjourn at 7:45 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt