

approved: May 18, 2015

TOWNSHEND SELECT BOARD

Meeting Minutes

May 4, 2015

Present: Kit Martin; Irv Stowell; Kyle LaPointe; Robert Wright;

In Attendance: Joe Daigneault; Kurt Bostrom; Richard Melanson; Craig Hunt

- 1. Call To Order:** LaPointe called the meeting to Order at 6:07 p.m.
- 2. Approval of the Minutes:** Stowell made a motion: **To approve the Meeting Minutes of April 20, 2015**, seconded by Wright and carried by those present with one abstention.

- 3. Additions and Deletions:** None at this time.

- 4. Highway Report:** Bostrom reported that the sediment and calcium from well at the Town Garage had damaged the elements in the hot water heater. Because the furnace and the pump in the pressure washer have had major issues and because the filtration system in place isn't preventing problems, Bostrom asked the Board what should be done. Following discussion, Bostrom was asked to call Lynde Well Drilling for an assessment and recommendation.

Bostrom informed the Board that T-1 needed a new dump body hydraulic cylinder and that he wanted to contract soon for street sweeping. He said he was seeking an updated permit from ANR for the Deer Ridge Road culvert and would be getting concrete blocks for the out-wall of that culvert as soon as they were ready. Wright advised Bostrom to have the blocks hauled on a trailer, rather than pick them up in Town trucks.

Bostrom said that he'd be getting a load of cold patch this week; would be again marking trees to be cut along Grafton and Athens roads; would make arrangements with the Fire Department to use their portable pump for cleaning bridges and had another sign order ready to place.

Bostrom reported that the new International truck had arrived and said that he'd contact the sign painter to have 'Townshend' painted on the doors. Following discussion about the estimate received on repairs to the 2007 Sterling, Stowell made a motion: **To have Patriot Motors repair the Sterling for a sum not to exceed the insurance estimate of \$18,000.00**, seconded by Martin and carried by those present.

Hunt informed the Board that the insurance company had just settled on the accident for the estimate amount, less Townshend's \$1,000.00 deductible.

Martin then made a motion: **To sign the required Bridge and Road Standards certification for 2016**, seconded by Stowell and carried by those present.

- 5. Law Enforcement Report:** Nothing at this time.

6. Town Clerk's Report: The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

7. Treasurer's Report: Daigneault reported that the General Fund account currently held a balance of \$493,460.54, prior to the payment of Warrants.

8. Warrants:

Stowell made a motion: **To pay General Fund Warrant 50403 in the amount of \$18,848.42**, seconded by LaPointe and carried by those present.

Stowell made a motion: **To pay Highway Fund Warrant 50404 in the amount of \$305.00**, seconded by LaPointe and carried by those present.

Stowell made a motion: **To pay Equipment Fund Warrant 50405 in the amount of \$6,466.57**, seconded by LaPointe and carried by those present.

Martin made a motion: **To pay General Fund Warrant 50406 in the amount of \$8,098.06**, seconded by Sowell and carried by those present.

Martin made a motion: **To pay Payroll Warrant 50407 in the amount of \$9,848.42**, seconded by LaPointe and carried by those present.

Stowell made a motion: **To pay General Fund Warrant 50408 in the amount of \$4,250.73**, seconded by LaPointe and carried by those present.

Martin made a motion: **To pay General Fund Warrant 50410 in the amount of \$10,111.57**, seconded by LaPointe and carried by those present. Hunt was requested to send out another Memo to all personnel regarding the timely submission of requests for reimbursement.

LaPointe made a motion: **To pay Highway Fund Warrant 50411 in the amount of \$1,400.00**, seconded by Wright and carried by those present.

9. Members of the Public: None at this time.

10. Correspondence: LaPointe acknowledged receipt of correspondence from Jessie-Lynn Gentlewolf requesting information from the Select Board about a legal action. Hunt informed Board members that that correspondence had been forwarded to Townshend's attorney for review. Other correspondence included notifications from the Conservation District's Department of Water Quality regarding a replacement septic system application from Riverbend Market.

11. Old Business: 5K Run: Following review of requested assurances about oversight measures and liability assumptions, LaPointe made a motion: **To allow Grace Cottage Hospital to use a portion of Grafton Road for a fundraising event scheduled for May 9, 2015**, seconded by Stowell and carried by those present.

LaPointe nominated Robert Wright to be Townshend's Inspector of Shingles and Inspector of Wood and Timber, approved by those present.

12. New Business: LaPointe made a motion: **To instruct Hunt to provide the Highway Department with Purchase Order numbers, as needed, for street sweeping, cold**

patch and lettering of the new International truck, seconded by Wright and carried by those present.

13. Executive Session: Wright made a motion: **To enter Executive Session under V.S.A. section 313(a)(5) with Hunt at 7:12 p.m. to discuss a clear and imminent peril to the public safety**, seconded by LaPointe and carried by those present.

The Board returned from Executive Session at 7:23 p.m., and, as a result, no action was taken.

14. Other Business: None at this time.

15. Meeting Schedules: Regular Meeting: May 18, 2015, at 6:00 p.m.

16. Adjournment: Stowell made a motion: **To adjourn at 7:25 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt