

approved: 3/02/15

TOWNSHEND SELECT BOARD

Meeting Minutes

February 16, 2015

Present: Kathy Hege; Dale West; Carole Melis; Robert LeCours

In Attendance: Dr. Timothy Shafer; Holly Hockertlotz; Jessica Mowrey; Patricia Bills; Kurt Bostrom; Richard Melanson; Craig Hunt

1. Call To Order: Hege called the meeting to Order at 6:00 p.m.

2. Approval of the Minutes: Melis made a motion: **To approve the Meeting Minutes of February 9, 2015**, seconded by West and carried by those present.

Melis made a motion: **To approve the Special Meeting Minutes of February 13, 2015**, seconded by West and carried by those present.

3. Board of Health matters: Melis made a motion: **To suspend the Rules and have the Select Board convene as the Townshend Board of Health**, seconded by West and carried by those present.

Holly Hockertlotz, Townshend's Deputy Health Officer, gave copies of the draft Health Order proposal to all parties present and summarized the complaint of tenant, Jessica Mowrey, against landlord, Patricia Bills.

Bills expressed concern about not receiving a Letter of Intent to issue a Health Order, signed by the Townshend Board of Health on February 13, 2015, until 10:00 p.m. on February 14, 2015. The letter allowed Bills only until February 16, 2015, to provide potable water to the premises she rents to Morey at 1310 VT Route 30.

Mowrey stated that there has been no water at the rental since early in January and that Bills and the Town of Townshend have been aware of the situation.

Dr. Shafer, Townshend's Health Officer, stated that all paperwork was correctly drawn up and properly served, per statutory requirements, in an effort to achieve voluntary compliance.

Discussion ensued with Bills politely refusing to answer questions until she could be advised by her attorney.

Melis made a motion: **To issue a Health Order upon property at 1310 VT Route 30, in Townshend, VT**, seconded by West and carried by those present. Hunt was requested to modify the Health Order for inclusion of signatures from Townshend's Health Office and the chair of the Board of Health.

Melis made a motion: **To have the Townshend Board of Health adjourn and reconvene as the Townshend Select Board**, seconded by West and carried by those present.

4. Additions and Deletions: None at this time.

5. Warrants: Melis moved to approve the following Warrants, seconded by West:

21621 Payroll Tax \$5,029.89, carried by those present.

21620 Payroll \$12,635.23, carried by those present with one abstention.

6. Reports: Highway: Following discussion with Bostrom, Melis made a motion: **To revoke the Select Board decision to have the Townshend Highway Department to deliver the 2007 Sterling truck to DeLurey by February 23, 2015, pending review of a letter from DeLurey**, seconded by West and carried by those present.

Following discussion with Bostrom, Melis made a motion: **To allow the Townshend Highway Department to order two more loads of salt**, seconded by West and carried by those present.

Law Enforcement Report: None at this time.

Town Clerk's Report: The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

Treasurer's Report: None at this time.

7. Correspondence: None at this time.

8. Members of the Public: None at this time.

9. Old Business: Audit: Melis made a motion: **To act upon the recommendation of Robert Crego of Valley Cares and award the contract for auditing Townshend's finances, particular to Federal government funding, to McSoley McCoy, per the proposal received**, seconded by LeCours and carried by those present.

RESCUE Contract: Melis made a motion: **To have the Select Board instruct the Clerk sign the FY2016 contract with RESCUE Inc. in the amount of \$33,251.68**, seconded by West and carried by those present.

10. New Business: None at this time.

11. Other Business: None at this time.

12. Executive Sessions: Melis made a motion: **To have the Select Board acknowledge that premature public discussion will cause the employee to suffer a substantial disadvantage**, seconded by LeCours and carried by those present.

Melis then made a motion: **To enter Executive Session at 6:50 p.m. under 1 V.S.A. 313 A3 to discuss action against an employee**, seconded by West and carried by those present.

The Board returned from Executive Session at 7:35 p.m. and as a result, no action was taken at this time.

13. Meeting Schedules: Pre-Town Meeting: February 23, 2015 at 6:00 p.m.
Regular Meeting: March 2, 2015 at 6:00 p.m.

14. Adjournment: Melis made a motion: **To adjourn at 7:38 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt