

approved: 02/16/15

TOWNSHEND SELECT BOARD

Meeting Minutes
February 9, 2015

Present: Kathy Hege; Dale West; Carole Melis; Kyle LaPointe

In Attendance: Craig Hunt

1. Call To Order: Hege called the meeting to Order at 6:03 p.m.

2. Approval of the Minutes: LaPointe made a motion: **To approve the Meeting Minutes of January 19, 2015**, seconded by Melis and carried by those present.

West made a motion: **To approve the Public Hearing Minutes of January 28, 2015**, seconded by Melis and carried by those present.

West made a motion: **To approve the Special Meeting Minutes of January 28, 2015**, seconded by Melis and carried by those present.

3. Additions and Deletions: None at this time.

4. Warrants: LaPointe moved to approve the following Warrants, seconded by Melis:

20201 Payroll \$8,784.71, carried by those present.

20202 Payroll Tax \$3,590.92, carried by those present.

20203 General \$19,728.14, following discussion, LaPointe amended the motion: **to \$2,251.14**, by holding the payment to Keene Mutual Aid, carried by those present.

20204 Highway \$1,096.44, carried by those present.

20205 Equipment \$2,466.50, carried by those present.

10206 General \$465.25, Melis then amended the motion: **To \$415.25**, by holding the payment for B.J.'s membership, carried by those present.

20207 Highway \$17,529.28, carried by those present.

20208 Equipment \$2,276.28, carried by those present

20209 General \$1,265.01, carried by those present

5. Reports: Highway: Following discussion, Melis made a motion: **To instruct the Townshend Highway Department that, as of February 10, 2015, no more road salt may be purchased without advance permission of the Select Board**, seconded by LaPointe and carried by those present.

Following discussion, Melis made a motion: **To instruct the Townshend Highway Department to clear the snow from the sidewalk in front of Townshend Pizza, as soon as possible**, seconded by West and carried by those present.

Following discussion, Melis made a motion: **To instruct the Townshend Highway Department to plow the parking lot behind the Town Hall, as soon as possible, and to keep the back stairs shoveled, as needed**, seconded by LaPointe and carried by those present.

Following discussion, Melis made a motion: **To instruct the Townshend Highway Department to prepare the 2007 Sterling truck for delivery to DeLurey by February 23, 2015**, seconded by LaPointe and carried by those present.

Law Enforcement Report: None at this time, but Hege noted Townshend's receipt of \$5,900.00 in civil fines for the month of January.

Town Clerk's Report: The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

Treasurer's Report: Hunt reported that the General Fund balance was approximately \$525,600.00 prior to the approval of tonight's Warrants.

6. Correspondence: Hege referenced a third e-mail from Chad Greenwood regarding the downed trees on Simpson Brook Road just above the first bridge, and Melis made a motion: **To instruct the Townshend Highway Department to arrange for the removal of the downed trees on Simpson Brook Road, as may be a hazard to bridges or culverts, prior to snow melt**, seconded by LaPointe and carried by those present.

7. Members of the Public: None at this time.

8. Old Business: FEMA Update: Hunt reported that the request submitted to FEMA for reimbursing last years expenses had been acknowledged as received .

Transfer Station Study Committee: Following discussion, Melis made a motion: **For Townshend to move forward toward a true pay-as-you-throw trash disposal system by eliminating cash and tokens with the use of Town bags sold locally**, seconded by LaPointe and carried by those present.

Transfer Station Attendant Job Description: None at this time.

RESCUE Contract: Not at this time.

9. New Business: 2015 International Plow Truck: West made a motion: **To ratify the decision of a quorum of the Select Board on February 5, 2015, to not authorize the transport Townshend's 2015 International truck into Canada for fabrication by TENCO**, seconded by LaPointe and carried by those present.

Highway Mileage Certification: Melis made a motion: **To certify Townshend's highway mileage at Class 2, 10.62 miles; Class 3, 44.88 miles; Class 4, 15.56 miles and State Highway, 7.357 miles**, seconded by West and carried by those present.

10. Other Business: None at this time.

11. Executive Sessions: Melis made a motion: **To have the Select Board acknowledge that premature public discussion will cause the employee to suffer a substantial disadvantage**, seconded by LaPointe and carried by those present.

LaPointe then made a motion: **To enter Executive Session at 8:07 p.m. under 1 V.S.A. 313 A3 to discuss action against an employee**, seconded by Melis and carried by those present.

The Board returned from Executive Session at 8:32 p.m. and as a result, no action was taken at this time.

Melis made a motion: **To have the Select Board acknowledge that premature public discussion will cause the employee to suffer a substantial disadvantage**, seconded by LaPointe and carried by those present.

West made a motion: **To enter Executive Session at 8:34 p.m. under 1 V.S.A. 313 7c to discuss arbitration**, seconded by LaPointe and carried by those present.

The Board returned from Executive Session at 8:37 p.m. and as a result, no action was taken at this time.

Melis made a motion: **To enter Executive Session at 8:39 p.m. under 1 V.S.A. 313 a7e to discuss pending litigation**, seconded by LaPointe and carried by those present.

The Board returned from Executive Session at 8:42 p.m. and as a result, no action was taken at this time.

12. Meeting Schedules: Special Meeting Bid Opening: February 13, 2015 at 4:00 p.m..
Regular Meeting: February 16, 2015 at 6:00 p.m.
Pre-Town Meeting: February 23, 2015 at 6:00 p.m.

13. Adjournment: Melis made a motion: **To adjourn at 8:51 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt

