

approved: 12/07/15

## **TOWNSHEND SELECT BOARD**

Meeting Minutes  
November 16, 2015

**Present:** Kathy Hege; Kit Martin; Robert Wright; Kyle LaPointe

**In Attendance:** Joe Daigneault; Kurt Bostrom; Dale West; Richard Melanson; Craig Hunt

**1. Call To Order:** Hege called the meeting to Order at 6:03 p.m.

**2. Board of Health:** LaPointe made a motion: **To recess as the Select Board and convene as the Townshend Board of Health at 6:03 pm**, seconded by Martin and carried by those present.

The Board reviewed an invoice submitted by Amanda Thomas to certify that work required at her property in West Townshend had been completed and LaPointe made a motion: **To rescind the Health Order placed upon 14 Peggy's Lane in West Townshend by the Townshend Board of Health on August 7, 2015**, seconded by Wright and carried by those present.

Martin made a motion: **To adjourn as the Townshend Board of Health and re-convene as the Townshend Select Board at 6:06**, seconded by Wright and carried by those present.

**3. Approval of the Minutes:** Martin made a motion: **To approve the Minutes of November 2, 2015**, seconded by Wright and carried by those present.

Martin made a motion: **To approve the Special Meeting Minutes of November 10, 2015**, seconded by Wright and carried by those present, with one abstention.

**4. Additions and Deletions:** Added to Highway Reports was a request for closing State Forest Road, review of a Network Inventory contract proposal and attestation to the completion of the Grafton Road culvert project.

**5: Reports: Highway Department Report:** Bostrom reported that he approved of allowing Renaud Brothers to close State Forest for a day, (to be determined), as requested by Chad Greenwood, subject to advance notice being given to all parties concerned and signage put in place.

Discussion turned to a formal contract proposal from Everett Hammond for conducting a road condition inventory and preparing a ten-year capital budget plan, which Bostrom had requested to expedite regaining compliance with State mandates for a

network inventory. Bostrom will review the scope and cost of this proposal with Hammond prior to the next meeting.

LaPointe made a motion: **To sign a certification that work authorized under an Army Corps of Engineer's permit, #NAE-2014-1736, is complete in accordance with the terms and conditions of that permit**, seconded by Wright and carried by those present.

Bostrom requested that the Select Board draft a letter to notify individuals that cars parked along roadways need to removed.

**Law Enforcement:** An activity report was received from the Vermont State Police with the first bill on the Law Enforcement contract. Hunt will copy the report for Board review at the next meeting.

**Town Clerk's Report:** The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

**Treasurer's Report:** Daigneault reported that the General Fund checking account held a balance of \$813,743.37, exclusive of reserve accounts and prior to the payment of Warrants before the Board. He also reported that second quarter tax payments were being steadily received.

**6. Warrants:** LaPointe made motions to approve the following Warrants, all seconded by Wright:

**11161 Payroll \$8,072.49**, carried by those present.

**11162 Payroll Deductions \$3,391.26**, carried by those present.

**11163 General Fund \$2,086.89**, carried by those present.

**11164 Equipment Fund \$7,355.51**, carried by those present with one opposed.

**11165 General Fund \$9,122.27**

**Following discussion** Martin amended the motion: **To approve Warrant #11165 in the amount of \$9122.27, less \$68.55 owed to Northeast Fastener**, seconded by LaPointe and carried by those present.

**11166 Highway Fund \$82,971.24**, carried by those present with one opposed.

**11167 Equipment Fund \$874.26**, carried by those present.

**11168 Highway Fund \$7,436.06**, carried by those present.

**11169 General Fund \$1,549.50**, carried by those present.

**7. Members of the Public:** Dale West was welcomed and briefly updated the Board on radio communication needs of the Fire and Highway Departments and possible remedies for addressing those needs in the near future.

**8. Correspondence:** None at this time.

**9. Old Business: FY 2016-17:** Pre-prepared General Fund budget proposals were received by the Board and a Workshop was scheduled for 5:30 pm on November 23, 2015.

**10. New Business: RESCUE Inc Contract:** Following brief discussion, Martin made a motion: **To enter into a contract with RESCUE Inc for FY 2016-17 for an amount totaling \$34,249.60**, seconded by Wright. The motion failed with a vote of two in favor and two abstaining for lack of a quorum.

Following brief discussion, Martin made a motion: **For the Select Board to show support for the efforts of RESCUE Inc to permanently locate in Townshend**, seconded by Wright and carried by those present.

LaPointe made a motion: **To have the Select Board secretary sign a letter of support for RESCUE Inc**, seconded by Martin and carried by those present with one abstention.

**10. Other Business:** Board members generally discussed the meeting scheduled for December 4, 2015, in Greenfield, MA with the Connecticut River Valley Flood Control Commission, pertaining to the payment-in-lieu-of-taxes program for the Townshend Dam.

**11. Executive Session:** None at this time.

**12. Meeting Schedules:** **Townshend Dam w/ representatives:** Nov. 19<sup>th</sup> at 10:00 am  
**Regular Meeting:** November 16<sup>th</sup> at 6:00 p.m.

**13. Adjournment:** LaPointe made a motion: **To adjourn at 7:28 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt