

approved 01/19/15

**Townshend Select Board  
Special Meeting Minutes  
January 13, 2015**

**Present:** Kathy Hege; Carole Melis; Dale West;

**In Attendance:** Kurt Bostrom

**1. Call To Order:** At 6:00 p.m., Hege called the Special Meeting to order.

**2. Executive Session:** Melis made a motion: **To enter into Executive Session at 6:01 p.m., with Bostrom, to discuss personnel matters**, seconded by West and carried by those present.

At 7:00 p.m., Bostrom left the meeting.

At 7:03 p.m., West made a motion: **To return from Executive Session**, seconded by Melis and carried by those present.

As a result, Hege will speak with Craig Hunt about new procedures for obtaining parts and supplies needed by the Highway Department.

**3. Adjournment:** At 7:25 p.m., Melis made a motion: **To adjourn**, seconded by West and carried by those present.

Respectfully submitted,

Craig K. Hunt  
administrative assistant

