

approved: 06/16/14

**Townshend Select Board**  
**Draft Minutes**  
**June 2, 2014**

**Present:** Select Board: Kathy Hege; David Dezendorf; Bob LeCours; Dale West; Kyle LaPointe

**In Attendance:** Joe Daigneault; Richard Melanson (BCTV); Craig Hunt

**1. Call to Order:** Hege called the Meeting to Order at 6:00 p.m.

**2. Approval of the Minutes:** Dezendorf made a motion: **To approve the Minutes of May 19, 2014**, seconded by West and carried by those present.

**3. Additions and Deletions:** Added to Old Business was Employee Time Sheets; to Correspondence, a request from Laura Molinelli and removed from Reports was Emergency Management.

**4. Warrants:** Dezendorf made motions to approve the following Warrants:

**WARRANT 60201 Payroll \$7,281.02**, seconded by LeCours and carried by those present with one abstention.

**WARRANT 60202 Dog License Payment \$764.00**, seconded by LeCours and carried by those present.

**WARRANT 60202A Payroll Taxes \$3,099.06**, seconded by LeCours and carried by those present.

**WARRANT 60203 Payroll \$313.67**, seconded by LaPointe and carried by those present.

**WARRANT 60204 General Fund \$8,928.24**, seconded by LeCours and carried by those present.

**WARRANT 60205 Highway Fund \$4,021.84**, seconded by LeCours and carried by those present.

**WARRANT 60206 Equipment Fund \$3,147.13**, seconded by LeCours and carried by those present.

**WARRANT 60207 General Fund \$220.00**, seconded by LeCours and carried by those present.

**WARRANT 60208 General Fund \$750.00**, seconded by LeCours and following statement by Hege that the new property maps still were not approved by the Listers office, the motion failed.

**WARRANT 60209 General Fund \$248.10**, seconded by LeCours and carried by those present.

**5. Reports: Highway Report:** LeCours reported that all trucks were running well, except for the trash compactor, which needed brake work. T-9 had been returned from DeLurey after the cylinder head was replaced under Warranty. The bulk gas tank at the fuel depot had been emptied by Barrows and was ready to be moved. Once removed, the new diesel pump would be electrified made ready for use.

The beaver dam on Grafton Road by the foot of Acton Hill Road was being attended weekly, but a permanent solution may involve decisions by ANR because the area may now be declared a protected wetland.

**Law Enforcement:** West made a motion: **To sign a contract with the Windham County Sheriff's Department for FY 2014-15 and accept the Residential Deputy Program offer at a cost not to exceed \$55,000.00**, seconded by Dezendorf. Discussion ensued with West noting that crime was becoming more prevalent in the area. Dezendorf relayed that under the COPS Grant that Townshend benefitted from between 2010 and 2013, patrols were increased to almost 40 hours per week, residents gained reliance upon the Sheriff's Department for general matters and the revenue from tickets and fines was triple what it is this year. After calling the question, the motion carried by those present and Hunt was instructed to contact Sheriff Clark.

**Town Clerk's Report:** The Town Clerk's cash journal reports for the prior two weeks were received.

**Treasurer's Report:** Daigneault reported that the current balance in the General Fund was \$950,760.34.

**6. Correspondence:** A request from Laura Molinelli to use the Gazebo on the Town Common to host a musical concert was read by Hege. Following discussion, Hunt was instructed to contact Molinelli and resolve concerns about general safety, off-street parking and the lack of rest room facilities.

**7. Members of the Public:** None at this time.

**8. Old Business: AT&T Cell Phone Tower Response:** Discussion ensued about the Select Board's response to AT&T proposal for installation of a 140 foot cell phone tower on land behind the library and Hunt summarized the three matters of concern that would be expressed: 1. that an arrangement be made with RESCUE, Inc., to compensate for

any high-tower response that may be required; **2.** that space be allocated on the tower for installation of up to three VHF and UHF radio antennas for local use, and, **3.** that the document note and that the installation appropriately address the fact that a private airport is located within a half mile of the site, used for the DART helicopter, and that a future helipad on municipal land may be situated at Taft Meadows, even closer to the tower.

**RDAG Transfer:** Dezendorf made a motion: **To instruct the Treasurer to transfer \$31,747.82 from the RDAG money market account to the General Fund to compensate for installation costs of the fire doors in Town Hall,** seconded by West and carried by those present.

**Purchasing Policy:** LeCours presented to the Board a sample Purchase Order form for all municipal expenditures. Hunt was instructed to revise the language necessary for the Board to amend the current Goods and Services Purchase Policy, to become effective July 1, 2014.

**Timesheets:** Hege spoke again about the attempts of some elected officials to ridicule the Select Board's efforts to make payroll records uniform and displayed presented this commentaries for the videographer to record.

**9. New Business: AOT Grant:** Dezendorf made a motion: **To accept the Grant Agreement presented by AOT in the amount of \$174,917.00, to be in effect between July 1, 2014, through December 31, 2016, for replacement of a culvert on Grafton Road,** seconded by West and carried by those present.

**10. Other Business:** None at this time.

**11. Executive Session:** None at this time.

**12. Meeting Schedules:**

**Regular Meeting:** June 16, 2014 @ 6:00 p.m.

**13. Adjournment:** Dezendorf made a motion: **To adjourn at 7:32 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant