

Approved: 02/03/14

**Townshend Select Board  
Minutes  
January 20, 2014**

**Present: Select Board:** Kit Martin; Hedy Harris; David Dezendorf; Chad Greenwood; Scott Chase

**In Attendance:** Joe Daigneault; Kathy Hege; Ryan Hockertlotz; Richard Melanson (BCTV); Craig Hunt

**1. Call to Order:** Martin called the Meeting to Order at 6:10 p.m.

**2. Approval of the Minutes:** As Minutes were not available at this time, Dezendorf made a motion: **To postpone approval of the Minutes from January 6, 2014, until the meeting on February 3rd**, seconded by Harris and carried by those present.

**3. Additions and Deletions:** An Executive Session was requested to discuss RESCUE and Ancient Roads was added to Old Business.

**4. Warrants:** Dezendorf made motions to approve the following Warrants, all seconded by Harris:

**WARRANT 120-06 General Fund \$5,241.72**, carried by those present.

**WARRANT 120-05 Equipment Fund \$6,065.18**, carried by those present.

**WARRANT 120-04 Highway Fund \$6,027.87**, carried by those present.

**WARRANT 120-03 General Fund \$7,667.81**, carried by those present.

**WARRANT 120-02 Payroll Tax \$4,484.57**, carried by those present.

**WARRANT 120-01 Payroll \$10,600.82**, carried by those present.

**5. Executive Session:** Dezendorf made a motion: **To enter Executive Session to discuss contractual matters with Kathy Hege of RESCUE at 6:18 p.m.**, seconded by Harris and carried by those present.

At 6:30 p.m., the Board returned from Executive Session and, as a result, no action was taken.

**6. Reports: Highway:** Dezendorf reported that engineering bid proposals for the West Hill Road bridge would be requested in the next week.

**Law Enforcement Report:** None at this time.

**Town Clerk's Report:** The Board reviewed the Town Clerk's cash journal reports from the previous weeks.

**Treasurer's Report:** Daigneault informed the Board that the assessment from Keene Mutual Aid was going up about \$2,500.00 this year.

**Emergency Management Report:** Nothing at this time.

**7. Correspondence:** Dezendorf made a motion: **To authorize the chair to sign a lease agreement permitting the U.S. Army Corps of Engineers to use the Dam Road,** seconded by Chase and carried by those present.

Harris made a motion: **To authorize the chair to sign an agreement with the Department of Taxes for the Listers to use the Marshall Swift assessment software programs until June 30, 2014,** seconded by Dezendorf and carried by those present.

**8. Old Business:** Board members briefly discussed the right-of-way from Leland & Gray to the rear of Town Hall, the completion of the fire door project in Town Hall and the upcoming Town Meeting on March 4th.

A Budget Workshop was scheduled for January 22nd at 6:00 p.m., and an Ancient Roads Workshop was scheduled for February 3rd at 5:30 p.m.

**9. New Business:** Nothing at this time.

**10. Other Business:** Nothing at this time.

**11. Executive Session:** Dezendorf made a motion: **To enter Executive Session at 7:10 p.m. to discuss legal matters,** seconded by Harris and carried by those present.

The Select Board returned from Executive Session at 7:18 p.m., and, as a result, Hunt was instructed to seek clarification of a settlement proposal from the Town's attorney regarding Marazoff Assessing Services.

**12. Meeting Schedules:**

**Budget Workshop:** January 22nd @ 6:00 p.m.

**Ancient Roads Workshop:** February 3rd @ 5:30 p.m.

**Regular Meeting:** February 3rd @ 6:00 p.m.

**13. Adjournment:** Harris made a motion: **To adjourn at 7:22 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant