

Approved: 02/03/14

**Townshend Select Board  
Minutes  
January 6, 2014**

**Present: Select Board:** Kit Martin; Hedy Harris; David Dezendorf; Chad Greenwood; Scott Chase

**In Attendance:** Joe Daigneault; Kurt Bostrom; Ryan Hockertlotz; Richard Melanson (BCTV); Craig Hunt

**1. Call to Order:** Martin called the Meeting to Order at 6:15 p.m.

**2. Approval of the Minutes:** Dezendorf made a motion: **To approve the Minutes of December 16, 2013**, seconded by Harris and carried by those present.

**3. Additions and Deletions:** None at this time.

**4. Warrants:** Dezendorf made motions to approve the following Warrants:

**WARRANT 1220-1 General Fund \$2,500.00**, seconded by Greenwood and carried by those present.

**WARRANT 0106-1 Payroll \$9,119.21**, seconded by Harris and carried by those present.

**WARRANT 0106-2 Payroll Tax \$3,495.75**, seconded by Harris and carried by those present.

**WARRANT 0106-3 Payroll \$9,094.67**, seconded by Harris and carried by those present.

**WARRANT 0106-4 Payroll Tax \$4,126.44**, seconded by Harris and carried by those present.

**WARRANT 0106-5 General Fund \$8,962.69**, seconded by Harris and carried by those present.

**WARRANT 0106-6 Highway Fund \$26.99**, seconded by Harris and carried by those present with one abstention.

**WARRANT 0106-7 General Fund \$1,000.00**, seconded by Harris and carried by those present.

**WARRANT 0106-8 Highway Fund \$11,358.70**, seconded by Harris and carried by those present.

**WARRANT 0106-9 Equipment Fund \$3,985.75**, seconded by Harris and carried by those present.

**WARRANT 0106-A General Fund \$16.58**, seconded by Harris and carried by those present.

**6:25 p.m. 5. Reports: Highway:** Dezendorf explained that changes had been made to the format of the Highway Department payroll records for easier and more accurate calculations of the timesheets being turned in.

Bostrom reported on the road conditions and received authority to have H.O.P. make repairs to the pressure washer.

**Executive Session:** Dezendorf made a motion: **To enter Executive Session with Bostrom at 6:35 p.m.**, seconded by Chase and carried by those present.

At 7:05 p.m. the Board returned from Executive Session and as a result, no action was taken.

**Law Enforcement Report:** None at this time.

**Town Clerk's Report:** The Board reviewed the Town Clerk's cash journal reports from the previous weeks.

**Treasurer's Report:** Daigneault reported that the General Fund checking account had a current balance of \$295,441.29 and that outstanding tax payments from the 1st quarter totaled \$39,102.60, and from the second quarter, \$72,628.25.

**6. Members of the Public:** None at this time.

**7. Correspondence:** An estimate from Jeff Russ Plumbing and Heating was received in the amount of \$4,265.00 for a water filtration system at the Highway Garage. Dezendorf explained that though the water quality was good, sediment was clogging the present filters too often and especially when the trucks were washed. Discussion ensued with Dezendorf agreeing to speak with Russ about the proposal.

A letter from the Department of Taxation announcing that Townshend's CLA for 2015 was set at 103% was reviewed.

**8. Old Business:** The Board discussed at length the budget proposal for FY 2015 and the Articles for the Town Meeting Warning.

**L & G Right of Way:** Hunt was instructed to convey to Townshend's attorney and the State Act 250 Board that the original permit for a right-of-way behind Dutton Gym to the Town Hall should be enforced.

**Ancient Roads:** Greenwood agreed to prepare a summary of where the Select Board was with Ancient Roads for one of the next few meetings.

**9. New Business:** Nothing at this time.

**10. Other Business:** Nothing at this time.

**11. Executive Session:** Harris made a motion: **To enter Executive Session at 7:38 p.m. to discuss legal and personnel matters**, seconded by Dezendorf and carried by those present.

The Select Board returned from Executive Session at 8:28 p.m., and as a result, no actions were taken.

**12. Meeting Schedule:**

**Regular Meeting:** January 20th at 6:00 p.m.

**13. Adjournment:** Chase made a motion: **To adjourn at 8:35 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant