

approved 08/05/13

**Townshend Select Board**  
**Minutes**  
**July 15, 2013**

**Present: Select Board:** Kit Martin; Hedy Harris; David Dezendorf; Chad Greenwood; Scott Chase

**In Attendance:** Joe Daigneault; Kurt Bostrom; Rick Hege; Cynthia Davis; Bob DeSiervo; Rich Melanson (BCTV); Craig Hunt

**1. Call to Order:** Martin called the Meeting to Order at 6:00pm and opened three sealed paving bids, reading each aloud.

Dezendorf then made a motion: **To award Springfield Paving Co. the re-paving work on Deer Valley Road, East Hill Road and State Forest Road for a price of asphalt not to exceed \$71.75 per ton and for an overall price not to exceed \$110,000.00, pending examination and approval by the Town of all contract stipulations**, seconded by Harris and carried by those present.

**2. Approval of Minutes:** Dezendorf made a motion: **To approve the Minutes of July 1, 2013, as corrected**, seconded by Harris and carried by those present.

**3. Additions and Deletions:** Martin requested holding an Executive Session to discuss legal matters and contractual matters.

**4. Warrants:** Dezendorf made the following motions to approve the Warrants:

**WARRANT 0715-1 Payroll \$8,306.71**, seconded by Greenwood and carried by those present.

**WARRANT 0715-2 Payroll Tax \$6,411.08**, seconded by Greenwood and carried by those present.

**WARRANT 0715-3 Highway \$1,363.20**, seconded by Harris and carried by those present.

**WARRANT 0715-4 Equipment \$2,975.27**, seconded by Harris and carried by those present.

**WARRANT 0715-5 General Fund \$15,218.33**, seconded by Harris and carried by those present with one abstention.

**WARRANT 0715-6 General Fund \$8,508.00, seconded by Harris.** Dezendorf moved to set the **WARRANT aside until after Executive Session**, seconded by Harris and carried by those present.

**5. Reports: Highway Department:** Dezendorf announced that grants were received for engineering on East Hill and Grafton Roads and that the bid package for replacing the culvert on Ellen Ware Road was done, though not out, yet.

Dezendorf said that the Highway Department was looking to buy a drum to hold water to cool the pavement cutting blade and Hunt offered to donate one, if the Department thought it could be used.

Dezendorf informed the Board that though sediment was still a problem in the Highway Department well, a filtering solution appeared to be at hand.

Lengthy discussion ensued about summer road projects and, because of delays in the reappraisal, the lack of available revenue.

Bostrom told the Board that a grant had been submitted to the Agency of Natural Resources for bank stabilization on Simpson Brook Road and that he would discuss an easement from the property owner where the erosion is occurring.

Martin requested suspending the Rules to hear from Bob DeSiervo, carried by general consent.

**6. Members of the Public:** Bob DeSiervo was welcomed and spoke briefly and favorably, as President of the Townshend Business Association, about a request from Harris to manage the Townshend Business Loan program. Discussion continued about what the thirty-plus members of Business Association do and about area economic development strategies, generally.

DeSiervo then summarized for the Board the gist of the invasive insect meeting held on July 2nd, and the plans to make a survey of the susceptible ash trees in the Town's rights-of-way. Municipal responsibilities and projected costs of pre-emptive actions then were discussed.

**7. Reports: Law Enforcement Report:** Nothing at this time.

**Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal report from the prior weeks.

**Bookkeeper's / Treasurer's Report:** Daigneault reported that there was \$198,803 in the General Fund checking account and that delinquent taxes still totaled \$223,105.

Hunt reported that FY 2012-13 would be closed out this week and the new budget numbers be put into place.

**Emergency Management Director's Report:** Dezendorf briefed the Board on plans for Grace Cottage Hospital Fair Days.

**8. Correspondence:** Nothing at this time.

**9. Old Business: Reappraisal:** Martin relayed that the Listers had submitted the Grand List Abstract and had mailed out Notices of Change in Appraisal on July 12th. Martin conveyed to Board members that he has been in regular communication with Mike Bills as the reappraisal has progressed and understands that the assessor, David Marazoff, has been in working right along in conjunction with the Listers to get this finished up.

**East Hill Road:** Dezendorf updated the Board on the East Hill Road project and, because of municipal finances, said that he would arrange to change the due date for bid returns from July 22nd to August 5th.

**Timber Cutting: Grafton Turn:** Greenwood and Chase will visit the site to assess whether the project is complete.

**Fire Station Study Committee:** Nothing at this time.

**10. New Business: Fire Department Truck:** The Fire Department would like to sell the hose truck, Dezendorf informed the Board, and Dezendorf will discuss with Fire Department members whether it should be advertized and sold outright or put up for auction.

**11. Other Business:** None at this time.

**12. Executive Session:** Harris made a motion: **To enter into Executive Session at 7:55pm to discuss legal matters and contractual matters**, seconded by Dezendorf and carried by those present.

Dezendorf made a motion: **To return from Executive Session at 8:50pm**, seconded by Harris and carried by those present. As a result of Executive Session, Dezendorf made a motion: **To take WARRANT 71506 off the table and pay**

**\$8,508.00 from the General Fund to David Marazoff**, seconded by Harris and carried by those present.

**13. Meeting Schedules:**

**Regular Meeting:** August 5th @ 6:00pm

**14. Adjournment:** Harris made a motion: **To adjourn at 8:55 P.M.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant