

Approved: 06/17/13

**Townshend Select Board
Minutes
June 3, 2013**

Present: Select Board: Kit Martin; Hedy Harris; David Dezendorf; Scott Chase

In Attendance: Joe Daigneault; Kathy Hege; Dale Davis; Lloyd Church; Jon-Michael Muise; Rich Melanson (BCTV); Craig Hunt

1. Call to Order: Martin called the Meeting to Order at 6:00 P.M.

2. Approval of Minutes: Dezendorf made a motion: **To approve the Minutes of May 20, 2013**, seconded by Harris and carried by those present.

3. Additions and Deletions: An estimate received from Russ Petronic for tree cutting behind the Town Hall was added to Correspondence.

4. Warrants: Dezendorf made the following motions to approve the Warrants:

WARRANT 0623-1 Payroll \$10,468.38, seconded by Harris and carried by those present.

WARRANT 0603-2 Payroll Tax \$3,730.77, seconded by Harris and carried by those present.

WARRANT 0603-3 General Fund \$8,336.69, seconded by Harris. Following discussion, the motion was amended by Harris: **To withhold \$4,082.69 payable to Marazoff Assessing Services**, seconded by Dezendorf. The amended motion was carried by those present and the main motion, reduced now to \$4,254.00, was then carried by those present with one abstention.

WARRANT 0603-4 Highway Fund \$3,756.66, reserving payment to B.D.M. Sweeping Services until approved by the Highway Foreman, seconded by Harris and carried by those present with one abstention.

WARRANT 0603-5 Equipment Fund \$3,516.88, seconded by Harris and carried by those present.

WARRANT 0603-6 General Fund (Cemetery) \$34.88, seconded by Harris and carried by those present.

WARRANT 0603-6B General Fund \$508.12, seconded by Harris and carried by those present.

WARRANT 0603-7 General Fund (Townshend Elementary School) \$50,078.35, seconded by Harris and carried by those present.

5. Reports: Highway Department: Dezendorf briefed Board members on a V-Trans Bicycle Path Grant application that might be used for improving sidewalks; on silt in the Highway Garage well; on having the Town Common fountain now turned on; on crack sealing of pavement on Route 35 and West Hill Road; on working toward an RFP for cutting trees at the gravel pit in preparation for gravel crushing; on the new trailer for the calcium chloride tank being finished, and on the intent to use granite curbing already on hand to improve the Library parking area.

Law Enforcement Report: Nothing at this time.

Town Clerk's Report: The Board reviewed the Town Clerk's cash-journal reports from the prior two weeks.

Bookkeeper's / Treasurer's Report: Daigneault reminded the Board to be thinking about applying for a line of credit after the end of the fiscal year. Hunt provided a briefing on his assuming duties in the Finance Office.

Emergency Management Director's Report: Dezendorf briefed Board members on continuing to work on Hazard Mitigation issues; on looking into the costs of a generator for the Town Hall and on plans to work with the tree warden to identify trees that need cutting in the Town rights-of-way.

6. Members of the Public: Kathy Hege was welcomed and updated the Board on changes in the management structure at RESCUE, Inc. She advised the Board to be prepared for issues that may arise because of these changes.

7. Correspondence: A letter from Henry Pinckney requesting assistance with brush burning was reviewed and Daigneault and Dezendorf promised to have the Townshend Fire Department respond following its next meeting.

Dezendorf read a letter and made a motion: **To approve the request of the Southern Vermont Trail Riders Association to travel along or cross specified Class 3 roads in Townshend during the 2013-14 fiscal year**, seconded by Harris and carried by those present.

Martin read a letter from Ellie and Kenneth LeMire complaining about the re-appraiser never visiting to assess their residence. The LeMires also complained that when this matter was brought to the Listers, the response they received was unsatisfactory.

A letter from Crystal Mansfield complaining about a barking dog on Shirley Circle was reviewed. Board members will follow up with the animal control officers on this.

8. Old Business: Reappraisal: During lengthy discussion, Martin asked Hege if she could enlighten the Board on how the drop in the Grand List value might effect the tax rates and Townshend's status as a "sending" town. Hege responded that the Town wouldn't know until the State had applied its formulas to the new homestead and non-residential property values.

Southern Vermont Trail Riders: The Board welcomed the arrival of Lloyd Church and Jon-Michael Muise and discussed the request of SVTR previously approved. Church requested that permission be amended to include part of Simpson Brook Road so that ATVs could access the power lines. Dezendorf, after expressing gratitude for SVTR's willingness to provide emergency services, made a motion: **To amend the approval for SVTR to use Town roads to include that portion of Simpson Brook Road, as requested**, seconded by Harris and carried by those present.

Appointments: Following discussion and by general consent of those present, Scott Chase was appointed to serve with Irvin Stowell as a representative to Windham Solid Waste Management and Clay Turnbull and Brad Horn were re-appointed as representatives to the Windham Regional Commission.

9. New Business: Humane Society: Dezendorf made a motion: **To set a \$25.00 per day municipal impoundment fee and authorize the Select Board chairman to sign a contract for animal holding with the Windham County Humane Society during the 2013-14 fiscal year**, seconded by Harris and carried by those present.

Tree Cutting: The Board reviewed an estimate from Russ Petronic for cutting trees behind the Town Hall in order to open a right-of-way access. Following lengthy discussion and a visit to the rear of the Town Hall, it was decided that more information on the location of the septic system was needed prior to commencing with this project.

10. Executive Session: Harris made a motion: **For the Select Board to enter Executive Session at 8:00 P.M. to discuss contractual matters**, seconded by Dezendorf and carried by those present.

At 8:25 P.M., Dezendorf made a motion: **For the Select Board to leave Executive Session**, carried by those present. As a result of Executive Session, no action was taken.

11. Other Business: None at this time.

12. Meeting Schedules:

Regular Meeting: June 17th at 6:00 P.M.

13. Adjournment: Dezendorf made a motion: **To adjourn at 8:30 P.M.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant