

approved: 12/16/13

**Townshend Select Board
Minutes
December 2, 2013**

Present: Select Board: Hedy Harris; David Dezendorf; Chad Greenwood; Scott Chase

In Attendance: Joe Daigneault; Kurt Bostrom; Irvin Stowell; Laura Richardson; Richard Melanson (BCTV); Craig Hunt

1. Call to Order: Harris called the Meeting to Order at 6:00 p.m.

2. Approval of the Minutes: Dezendorf made a motion: **To approve the Minutes of November 18, 2013**, seconded by Greenwood and carried by those present.

3. Additions and Deletions: Added to Correspondence was a letter from Annette Leigh.

4. Warrants: Dezendorf made motions to approve the following Warrants:

WARRANT 1202-1 Payroll \$7,137.70, seconded by Chase and carried by those present.

WARRANT 1202-2 Payroll Tax \$2,920.33, seconded by Greenwood and carried by those present.

WARRANT 1202-3 General Fund \$2,262.17, seconded by Greenwood and carried by those present.

WARRANT 1202-4 Highway Fund \$3,390.66, seconded by Chase and carried by those present.

WARRANT 1202-5 Equipment Fund \$2,857.59, seconded by Chase and carried by those present.

WARRANT 1202-6 General Fund \$6,150.00, Discussion about this bill from Marazoff Assessing ensued and Dezendorf moved: **To set WARRANT 1206-6 aside**, seconded by Greenwood and carried by those present.

WARRANT 1202-7 Highway Fund \$164.70, seconded by Chase and carried by those present, with one abstention.

5. Reports: Highway: Bostrom reported that a culvert near the intersection of State Forest and Dam Roads needed replacing. He reported that gravel crushing was going well and that dead and problem trees in the Town's rights-of-way

would be flagged for removal this week. Dezendorf requested that Bostrom meet with Townshend's Tree Warden to prioritize cutting. Greenwood asked Bostrom to look at needed ditch work on Route 35 and near the bottom of Acton Hill Road.

Bostrom reminded Hunt of the need to get Town Policies posted on the web page, especially driveway access, winter parking and winter maintenance policies.

6:30 p.m. Law Enforcement Report: None at this time.

Town Clerk's Report: The Board reviewed the Town Clerk's cash journal reports from the previous weeks.

Treasurer's Report: Daigneault reported that the 2nd quarter property tax payments, due today, seemed to have come in well and that \$12,785.00 had been received from the Delinquent Tax Collector.

Emergency Management Report: Nothing at this time.

6. Correspondence: A letter from Annette Leigh, proposing to change the terms for storing of the Town's snow-blower on her property, was read and discussed. Harris agreed to speak with Leigh about changing the present arrangement.

7. Old Business: Leland & Gray R.O.W. Dezendorf briefed Board members about on-going conversations regarding access to the rear of Town Hall and said that the next meeting on this matter would be on Tuesday, December 3rd, with W.C.S.U. Superintendant Steven John and L & G Board Chair, Emily Long.

Municipal Health Insurance: Hunt relayed that while the Town had met the deadline for signing up as an employer on Vermont Health Connect, it appeared that problems within the system meant that implementation was going to be delayed. The State is requiring insurance carriers who provide coverage to small employers to extend current policies well into next year. Dezendorf and Hunt agreed to continue to try and understand the Town's options and obligations.

7:00 p.m. 8. Members of the Public: Irvin Stowell spoke with Select Board members about the proposed 9.0% increase in the Windham Solid Waste Management's FY 2013-14 member

assessment. Recycling revenues, Stowell said, have fallen precipitously.

Lengthy discussion ensued about the need to make decisions about whether Townshend should simply maintain its current transfer station facility or modernize and expand it, perhaps on other Town property.

Laura Richardson was welcomed and spoke of the Holiday of Horses Parade scheduled for December 8th at 1:00 p.m. Dezendorf planned to request electronic signs from the Windham County Sheriff to help calm traffic on the parade route between Leland & Gray and Valley Cares.

9. New Business: Nothing at this time.

10. Other Business: Nothing at this time.

7:35 p.m. 11. Executive Session: Dezendorf made a motion: **To enter Executive Session at 7:40 p.m. to discuss legal matters**, carried by those present.

The Select Board returned from Executive Session at 7:50 p.m., and, as a result, Hunt was instructed to convey to the Town's attorney that the Select Board had approved a draft letter to Marazoff Assessing Services and authorized its being mailed.

12. Meeting Schedule:

Regular Meeting: December 16th at 6:00 p.m.

13. Adjournment: Chase made a motion: **To adjourn at 7:59 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant