

approved: 10/21/13

**Townshend Select Board
Minutes
October 7, 2013**

Present: Select Board: Kit Martin; Hedy Harris; David Dezendorf; Chad Greenwood; Scott Chase

In Attendance: Joe Daigneault; Kurt Boston; Atty Richard Coutant; Lonnie DeFelice; Debrorah DeFelice; Richard Melanson (BCTV); Craig Hunt

1. Call to Order: Martin called the Meeting to Order at 6:07 p.m.

2. Executive Session: Harris made a motion: **To enter Executive Session at 6:12 p.m. with Attorney Coutant and Hunt to discuss legal matters**, seconded by Dezendorf and carried by those present.

At 6:44, Harris made a motion: **To leave Executive Session and have Attorney Coutant examine the appropriateness of the reappraisal performed by Marazoff Assessing and respond to Leland & Gray Union High School's inaction toward a right-of-way providing access to the rear of the Townshend Town Hall**, seconded by Greenwood and carried by those present.

3. Members of the Public: Dezendorf made a motion: **To suspend the rules in order to recognize members of the Public**, seconded by Harris and carried by those present. Lonnie DeFelice was welcomed and requested the use of Town Hall on Sunday afternoons for free to hold a non-profit food swap. DeFelice explained that many members of the public might welcome the exchange of home made goods and/or home-grown produce on a non-cash basis. Discussion ensued, with Martin explaining that though there are cleaning and utility costs to using the Town Hall, the idea merits consideration by the Select Board. DeFelice was asked to write a proposal for consideration before the next meeting on October 21st.

4. Approval of the Minutes: Dezendorf made a motion: **To approve the Minutes of September 16, 2013**, seconded by Harris and carried by those present.

5. Reports: Highway: Dezendorf informed Board members the East Hill Road repairs were complete and that the

project would satisfy FEMA requirements for reimbursement. Discussion ensued about Fairpoint hitting grade stakes while replacing poles along the road and replacing them at the wrong depth, forcing a change order and a cost-overrun of approximately \$4,000.00. Dezendorf said that before the next meeting the engineers should have a computation of the amount of extra fill that was used and what the final costs were going to be.

Bostrom reported that except for the paving, the Ellen Ware culvert installation had been completed by Gould & Sons.

Bostrom also informed the Board that winter sand was on order from Cersosimo and salt from Cargill, and that T-9 had new tires put on.

Following brief discussion, Dezendorf made a motion: **To have the chair sign the State's High Risk Rural Road program grant application for improvements on Windham Hill Road, including signs and guard rails,** seconded by Chase and carried by those present.

Discussion then ensued about whether to plow the East Hill Road steep-way and the Ellen Ware Road.

6. Additions and Deletions: Dezendorf requested an Executive Session to discuss personnel matters.

7. Warrants: Dezendorf made motions to approve the following Warrants:

WARRANT 107-01 Payroll \$7,999.86, seconded by Harris and carried by those present.

WARRANT 107-02 Payroll Tax \$3,017.98, seconded by Harris and carried by those present.

WARRANT 107-03 General Fund \$5,918.09, seconded by Harris and carried by those present with one abstention.

WARRANT 107-04 Highway Fund \$6,656.79, seconded by Harris and carried by those present with one abstention.

WARRANT 107-05 General Fund \$15,431.96, seconded by Greenwood and carried by those present with one abstention.

WARRANT 107-06 Highway Fund \$4,150.40, seconded by Harris and carried by those present.

WARRANT 107-07 General Fund (TES) \$50,000.00, seconded by Harris and carried by those present.

WARRANT 107-08 Equipment Fund \$275.00, seconded by Harris and carried by those present.

8. Reports: Law Enforcement Report: None at this time.

Town Clerk's Report: The Town Clerk's cash receipts journal was reviewed by the Board.

Bookkeeper's / Treasurer's Report: Daigneault update the Board on the receipt of 1st quarter property taxes.

Emergency Management Director's Report: Dezendorf requested approval from the Select Board to close the Common Road, place traffic cones to slow traffic on Routes 30 and 35, and borrow a cordless microphone for the Pumpkin Festival on October 19, 2013. Harris made this request a motion, seconded by Chase, and carried by those present.

9. Correspondence: Martin read a letter from Kris Jerz at Townshend Elementary School, requesting use of the Town Common by 6th graders for a Tag Sale between 8:00 a.m. and 3:00 p.m. on October 12, 2013. Dezendorf made a motion **To approve the request for the 6th Grade to use the Town Common on October 12, 2013, for a Tag Sale**, seconded by Greenwood and carried by those present.

10. Old Business: SOVEREN Solar: Harris made a motion: **To authorize SOVEREN Solar to begin the application process with the Public Service Board for a solar energy field at the old Grafton turn landfill**, seconded by Chase and carried by those present.

Property Maps: Harris updated the Board on progress being made between Dauchy-Creamer and the Listers office to get the property tax maps revised.

Town Hall: By general consent, the Board decided to have the piano from the dining room at Town Hall removed. Hunt was asked to contact Bob DuGrenier about removing the Garland stove that he bought.

Compactor: The Board again discussed the status of trash collection in Townshend and the future utility of the compactor.

11. New Business: Dezendorf made a motion: **To have the chair ask Bernard Davis to mow at the town septic field**, seconded by Harris and carried by those present.

12. Other Business: Following brief discussion about Common Road, again, Dezendorf made a motion: **To allow Townshend Elementary School to close the Common Road to all traffic except for school, residential and Townshend Church**

business, during the hours of 7:15 a.m. to 3:30 p.m., seconded by Chase and carried by those present.

Dezendorf made a motion: **To authorize the chair of the Select Board to sign the contract with Gould & Sons for replacement of the culvert on Ellen Ware Road,** seconded by Harris and carried by those present. Martin then signed the contract.

13. Executive Session: Dezendorf made a motion: **To enter Executive Session at 8:23 p.m., to discuss personnel matters,** carried by those present.

Harris made a motion: **To leave Executive Session at 8:35 p.m.,** seconded by Dezendorf. No action was taken at this time.

14. Meeting Schedules:

Budget Workshop: September 24th at 6:00 p.m.

Regular Meeting: October 21st at 6:00 p.m.

15. Adjournment: Harris made a motion: **To adjourn at 8:46 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant