

Approved: 02/20/12

**Townshend Select Board
Minutes
February 6, 2012**

Present:

Select Board: Hedy Harris (by phone); Bruce Bills; Jeff Russ; Steve Ovenden; David Dezendorf

In Attendance: Kim Ellison; Joe Daigneault; Kurt Bostrom; Walter Royce; Ryan Hockertlotz; Irvin Stowell; Craig Hunt

1. Call to Order: Ovenden called the Meeting to Order at 6:00 p.m. and Harris was connected by speaker phone.

2. Bids: Ovenden then opened five sealed bids for the Dam Road culvert repair work. Brief discussion followed, with the Board deciding to schedule a Special Meeting for February 8, 2012, in order to select a contractor.

3. Approval of Minutes: Dezendorf made a motion: **To approve the Minutes of January 16, 2012**, seconded by Ovenden, and carried by those present.

4. Additions and Deletions: Dezendorf added requested discussions of licensing agreements with Dam Road abutters, Town Garage fuel management options, and parking ticket choices to the Agenda.

5. Warrants: Bills made a motion: **To approve the Warrants of February 6, 2012**, seconded by Ovenden, and carried by those present.

General Fund	\$ 32,324.05
Highway Department	\$ 42,918.33
Payroll	\$ 32,018.01

6. Reports: Law Enforcement Report: None at this time.

Town Clerk's Report: The Board reviewed the Town Clerk's cash-journal reports from the prior two weeks.

Bookkeeper's / Treasurer's Report: Ellison gave reports upon property tax receipts and bank account statements.

Harris made a motion: **To approve a General Fund budget proposal increase of \$3,180.00, and change the WARNING for Town Meeting to reflect the change**, seconded by Bills, and carried by those present.

Highway Department Report: Bostrom reported on efforts to repair the Town Common park benches, cleaning the cold storage shed, and cold-patching potholes in Route 35. Discussion continued concerning truck repairs, ancient roads and the mileage report for submission to the State.

Dezendorf then presented options for fuel metering systems at the Town Garage, and lengthy discussion ensued, with Dezendorf agreeing to get quotes on new fuel pumps.

Asked about the culvert to be replaced on Plumb Road, Bostrom agreed to contact Gould for installation. Asked about speed limit signs on State Forest Road, Bostrom said that he'd try to start getting them in place.

Townshend Fire Department Report: Nothing at this time.

Emergency Management Director's Report: Dezendorf reported having received denial of a \$90,000 grant sought for the Fire Department, and of continuing efforts on stream and hazard mitigation plans.

7. Members of the Public:

Hockertlotz asked whether the Auditors had met regularly, kept Minutes of their meetings and had completed their work. Harris and Ellison believed that they had, and Hunt showed Hockertlotz the signed report that the Auditors had submitted for publication in the Town Report.

8. Correspondence: The Board reviewed mail from Grace Cottage Hospital requesting use of the Town Common on August 4, 2012 for Hospital Fair Days.

9. Old Business: Board members briefly discussed obtaining rights-of-way for Town cemeteries, which Harris is continuing with, and motion detector installation at the Town Hall, which Ovenden will speak with the Town Hall Renovation Committee about.

10. New Business: Dezendorf made a motion: **To instruct the chair to write a letter to State Senator White expressing the Select Board's hope that Townshend remain unified following re-districting**, seconded by Harris, and carried by those present.

11. Executive Session: None at this time.

12. Meeting Schedules:

Special Meeting: February 8th @ 6:00 P.M.

Select Board Meeting: February 20th at 6:00 P.M.

Pre-Town Meeting: February 27th at 6:00 P.M.

13. Adjournment: Bills made a motion: **To adjourn at 8:43 P.M.**, carried by those present.

Respectfully submitted:

Craig K. Hunt, assistant