

approved: 08/15/11

**Townshend Select Board  
Minutes  
August 1, 2011**

**Present:**

**Select Board:** Hedy Harris; Jeff Russ; Steve Ovenden; Ryan Hockertlotz

**In Attendance:** Joe Daigneault; Kim Ellison; Kurt Bostrom; Sheriff Clark; Michael Charles; Craig Hunt

**1. Call to Order:** Harris called the Meeting to Order at 6:00 p.m.

**2. Approval of Minutes:** Harris made a motion: **To approve the Minutes of July 18, 2011, as corrected, the Public Hearing Minutes of July 18, 2011, and the Special Meeting Minutes of July 25, 2011** seconded by Russ, and carried by those present.

**3. Additions and Deletions:** None at this time.

**4. Warrants:** Hockertlotz made a motion: **To approve the Warrants of August 1, 2011**, seconded by Harris, and carried by those present.

<b>General Fund</b>	<b>\$ 5,383.09</b>
<b>Highway Department</b>	<b>\$ 17,031.07</b>
<b>Payroll</b>	<b>\$ 11,842.52</b>

**5. Reports: Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal reports from the prior weeks.

**Bookkeeper's / Treasurer's Report:** Ellison and Daigneault reported that the tax bills had been sent out, and that preliminary fiscal year end figures indicated there to be a surpluses of approximately \$74,000 in the General Fund, and \$91,000 in the Highway Fund.

**Highway Foreman's Report:** Bostrom reported that shoulder and drainage work on Route 35 at Joyce's curve had been completed and that paving had begun on Windham Hill

Road. He also reported that gravel crushing would begin at the pit by the end of the week.

**Townshend Fire Department Report:** Nothing official at this time, but Hockerlotz noted that the fire alarm located on the porch of the Town Hall had been activated over the weekend and that the Fire Department had difficulty in shutting it off. An electrical assessment of the alarm mechanism will be made.

**Law Enforcement Report:** Sheriff Clark encouraged the Select Board to consider the Animal Control services that the Windham County Sheriff's Department would provide following adoption of the proposed ordinance and a contractual agreement. Sheriff Clark posited that a consistent level of enforcement could be attained if multiple towns used the same ordinance model, investigative and prosecutorial procedures.

Lengthy discussion followed regarding the suggested \$500 per month cost of the contract, exclusive of potential impoundment and veterinary fees, and the collection of fines levied upon offenders.

**Emergency Management Director's Report:** None at this time.

**6. Members of the Public:** Michael Charles spoke of attending meetings of the Windham Regional Broadband Committee as a representative from Townshend by invitation of Brad Horn. Charles informed the Board that he would not continue to attend these WRC meetings, as it was his belief that the WRC was more intent upon educating the public about broadband services than lobbying to make those services available.

**7. Correspondence:** The Board reviewed a written invitation from Vermont Public Radio to participate with other towns in voicing the problems and concerns faced by municipal governments.

**8. Old Business:**

**Waste Management:** Hockertlotz reported that the Waste Management Study Committee had visited Jamaica's facility and would be examining operations in other towns, as well.

**9. New Business:** None at this time.

**10. Executive Session:** Harris made a motion: **To enter Executive Session to discuss personnel matters at 8:12 p.m.**, carried by those present.

The Board returned from Executive Session at 8:37 p.m., and, as a result, Hockertlotz made a motion: **To accept with regret the resignation of Susan Eastwood as a lister**, seconded by Harris, and carried by those present.

**11. Meeting Schedules:**

Regular Select Board Meeting: 8/15/11 at 6:00 p.m.

**12. Adjournment:** Ovenden made a motion: **To adjourn at 8:40 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt, assistant