

Townshend Select Board Minutes

July 5, 2010

Present:

Select Board: Hedy Harris; Steve Ovenden; Jeff Russ, Michael Charles, Steve Ovenden

In attendance: Joe Daigneault, Treasurer; Craig Hunt, administrative assistant

- 1. Call to Order:** Harris called the meeting to Order at 6:06 p.m.
- 2. Approval of Minutes:** Harris made a motion: **To approve the Minutes of June 21st**, seconded by Ovenden, and carried by those present.
- 3. Additions and Deletions:** Ovenden added Town Hall Flag to New Business, and Harris added Town Barn Security, Handheld GPS Purchase, Streetlight Update and Parking Signs to Old Business.
- 4. Warrants:** Harris made a motion: **To approve the Warrants of July 5, 2010**, seconded by Charles. Following discussion, the motion was carried by those present excepting a payment to DMI for sidewalk construction until reviews of the contract and change orders were completed.

General Fund	\$ 51,746.89
Highway Department	\$ 5,863.34
Garage	\$ 19,223.80
Payroll	\$ 17,588.01

- 5. Reports: Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal reports from the prior weeks.

Bookkeeper's / Treasurer's Report: Board members reviewed and discussed a report from the Finance Office projecting that Municipal and School tax rates would remain essentially the same as last year.

Highway Foreman's Report: None at this time.

- 6. Members of the Public:** None at this time.
- 7. Correspondence:** A report from RESCUE Inc. was acknowledged.
- 8. Old Business:**
 - a. Town Officer Appointments:** None at this time.
 - b. Streetlights:** Hunt was instructed to contact CVPS about scheduling the possible removal of up to five streetlights following the Select Board meeting on August 2nd.
 - c. GPS Unit:** Hunt was asked to speak with Mike Bills and determine, prior to the next meeting of the Board, whether he wanted to sell his handheld GPS unit for Town use.
 - d. Town Garage Security:** Charles was requested to prepare a cost proposal for Town Barn security to the Board at the next meeting.
- e. Ancient Roads:** No update at this time.
- 9. New Business: Town Hall Flag:** Ovenden offered to investigate opportunities for regularly displaying a flag at the Town Hall.

- 10. Executive Session:** None at this time.
- 11. Next Meeting:** Regular Meeting: July 19, 2010 at 6:00 p.m.
Special Personnel Policy Meeting: July 14th at 3:00 p.m.
- 12. Adjournment:** Charles made a motion: **To adjourn at 7:36 p.m.**, carried by those present.

Respectfully submitted

Craig K. Hunt, administrative assistant