

Townshend Select Board Minutes

July 5, 2010

Present:

Select Board: Hedy Harris; Steve Ovenden; Jeff Russ, Michael Charles, Steve Ovenden

In attendance: Joe Daigneault, Treasurer; Craig Hunt, administrative assistant

- 1. Call to Order:** Harris called the meeting to Order at 6:06 p.m.
- 2. Approval of Minutes:** Harris made a motion: **To approve the Minutes of June 21st**, seconded by Ovenden, and carried by those present.
- 3. Additions and Deletions:** Ovenden added Town Hall Flag to New Business, and Harris added Town Barn Security, Handheld GPS Purchase, Streetlight Update and Parking Signs to Old Business.
- 4. Warrants:** Harris made a motion: **To approve the Warrants of July 5, 2010**, seconded by Charles. Following discussion, the motion was carried by those present excepting a payment to DMI for sidewalk construction until reviews of the contract and change orders were completed.

General Fund	\$ 51,746.89
Highway Department	\$ 5,863.34
Garage	\$ 19,223.80
Payroll	\$ 17,588.01

- 5. Reports: Town Clerk's Report:** The Board reviewed the Town Clerk's cash-journal reports from the prior weeks.

Bookkeeper's / Treasurer's Report: Board members reviewed and discussed a report from the Finance Office projecting that Municipal and School tax rates would remain essentially the same as last year.

Highway Foreman's Report: None at this time.

- 6. Members of the Public:** None at this time.

- 7. Correspondence:** A report from RESCUE Inc. was acknowledged.

8. Old Business:

- a. Town Officer Appointments:** None at this time.

b. Streetlights: Hunt was instructed to contact CVPS about scheduling the possible removal of up to five streetlights following the Select Board meeting on August 2nd.

c. GPS Unit: Hunt was asked to speak with Mike Bills and determine, prior to the next meeting of the Board, whether he wanted to sell his handheld GPS unit for Town use.

d. Town Garage Security: Charles was requested to prepare a cost proposal for Town Barn security to the Board at the next meeting.

- e. Ancient Roads:** No update at this time.

9. New Business: Town Hall Flag: Ovenden offered to investigate opportunities for regularly displaying a flag at the Town Hall.

- 10. Executive Session:** None at this time.
- 11. Next Meeting:** Regular Meeting: July 19, 2010 at 6:00 p.m.
Special Personnel Policy Meeting: July 14th at 3:00 p.m.
- 12. Adjournment:** Charles made a motion: **To adjourn at 7:36 p.m.**, carried by those present.

Respectfully submitted

Craig K. Hunt, administrative assistant