

Townshend Select Board

Emergency Meeting Minutes

November 30, 2009

Present:

Select Board - Steve Ovenden, chair; Hedy Harris; David Dezendorf

In Attendance - Clay Turnbull; Craig Hunt, administrative assistant

Call To Order: At 5:15 p.m., Ovenden called the Meeting to Order for the Board to consider applying for an EECBC, (Energy Efficiency and Conservation Block), grant in the amount of \$45,000.00, with \$5000.00 required in matching funds from the Town, for the purpose of insulating the Town Hall. Clay Turnbull explained to Board members that the grant would provide for complete attic and wall insulation and sealing of the basement to control heat loss.

With the deadline for submission of the application being Saturday, December 5th, Ovenden made a motion: **To allocate \$5000.00 in Town funds as the matching fund contribution required for the \$45,000.00 EECBC grant, and to appoint Steve Ovenden as the EECBC grant administrator, Elizabeth Garfield as the contact agent, and Clay Turnbull as the oversight coordinator**, seconded by Harris, and carried by those present.

Harris then made a motion: **To authorize Steve Ovenden to sign the EECBC application when fully prepared and submit it by December 5, 2009**, seconded by Ovenden, and carried by those present.

Adjournment: Dezendorf reminded Board members that all actions during this session would need to be ratified at the next Select Board meeting, and made a motion: **To adjourn at 5:40 p.m.**

Respectfully submitted,

Craig K. Hunt, administrative assistant