

Townshend Select Board

Meeting Minutes

January 5 & 7, 2009

Present:

Select Board - Kit Martin, chair; Brud Sanderson; Carole Melis; Alene Evans (absent; by phone @ 7:30); Joseph Juhasz (absent)

Members of the Public - Kurt Bostrom (Highway Foreman); Joe Daigneault (Treasurer); Rick Hege (arrived @ 6:55); Tom Lyman (arrived @ 7:00); Craig Hunt (Select Board secretary); Jamie Cone (Brattleboro Reformer)

1. **Call To Order:** At 6:20 p.m. Martin called the meeting to order.
2. **Additions and Deletions:** None at this time.
3. **Approval of Minutes:** Passed over.
4. **Reports:**
 - 5a. **Town Clerk's Report:** None at this time.
 - 5b. **Treasurer's Report:** Joe Daigneault discussed work progress on the proposed FY 2010 Town Budget.
 - 5c. **Bookkeeper's Report:** None at this time.
5. **Highway Foreman's Report:** Kurt Bostrom was asked about the use of liquid salt and reported that mostly it is being used on Windham Hill Road and working well. In brief discussion about the Town's responsibility to clear all sidewalks, Kurt said that he'd speak with Brian White. With regard to materials and equipment, one of the sanders is broken and is being repaired, more sand and salt has been ordered, and new tire chains have been purchased. Kurt reported talking with Richie Carusona about plowed snow that blocks a right-of-way access to property he owns off of Favreau Road in West Townshend. Lengthy discussion ensued, with the Board asking Kurt to further assess the truck turnaround there, and deciding to revisit this matter after examining policies and practices of Class 4 roads maintenance provisions, individual and abutters' rights.
6. **Members of the Public:** At 7:00 p.m., Martin recognized Rick Hege of Rescue, Inc., and an update from Hege regarding Rescue services and assessments, Martin moved: **To enter into and sign contracts with Rescue Inc., at a rate of \$25.50 per capita, for FY 2009-10,** seconded by Sanderson and carried by those present. Martin then

signed the contract, and Hege was thanked for Rescue's continuing services to Townshend. Hege left at 7:20.

^ Martin recognized Tom Lyman of Townshend's Ancient Roads Committee who reported on the difficulties of searching through old Town records; the responsibility of the Town to maintain bridges and culverts on Class 4 roads; and the growing need for Public Hearings to discuss road reclassification prior to the 2010 deadline.

7. **Warrants:** Melis made a motion: **To make payment to "Old Maps" in the amount of \$520.00 to be reimbursed from Grant Funds when received**, seconded by Sanderson and carried by those present.
8. **Old Business / Updates:**
Personnel Policy: No report at this time.
911 Forms: No report at this time.
Town Hall Cabinets: Are completed.
Town Barn Committee: Melis requested, and Martin moved: **To have Carole Melis contact the Bond Bank attorney, and contact local banks for a municipal loan rates in anticipation of Bond funding, and provide a report to the Board at its next meeting**, seconded by Sanderson and carried by those present.
9. **New Business:** None at this time.
10. **Correspondence:** None at this time.
11. **Executive Session:** None at this time.
12. **Adjournment:** Martin made a motion, **To Recess until 6:00 p.m., on January 7th for a Joint Meeting with the Town Hall Renovation Committee**, seconded by Melis and carried by those present.

Townshend Select Board

Meeting Minutes

January 5 & 7, 2009

Present:

Select Board - Kit Martin, chair; Brud Sanderson (arrived at 6:15); Carole Melis; Alene Evans; Joseph Juhasz, (by phone)

Members of the Public - Craig Hunt (Select Board secretary); Art Monette & Robert DeSiervo (Planning Commission); Elizabeth Garfield, (by phone)

- 1. Call To Order:** At 6:05 p.m. Martin reconvened the meeting recessed on January 5th, and recognized Art Monette and Robert DeSiervo of the Townshend Planning Commission. Discussion ensued regarding the two \$5000 grants, the \$5000 in appropriations from the Town Budget and the transfer of \$5000 to be transferred from the Planning Commission's Town Plan Update fund.

Ms. Garfield was contacted by phone at 6:30 p.m. for clarification of the Town Hall Renovation Committee's funding, and verified that there was presently \$7869.70 in its account - that the Planning Committee had committed \$4820.00 to project design costs and that \$180.00 was provided as a supplement from the Town Budget - that the State would provide the remainder of grant money upon receipt of the Committee's final report. At 6:40 Ms. Garfield was thanked for her services and the call ended. At 6:45 Art Monette and Robert DeSiervo were thanked and left.

The Board had general discussion about overtime payroll payments made that included floating holidays as hours worked, and about State cuts in aid to Town highway funds.

Martin then made a Motion: **To pay Warrants as presented**, seconded by Sanderson and carried by those present.

J0509-AP	\$29,378.00	General Fund
J0509-PR	\$19,589.59	Payroll

At 7:18 Joseph Juhasz was reached by telephone and confirmed that Valley Cares had committed to fund the A-133 audit that was necessary and due by March 31, 2009. Melis asked Juhasz about conjoining the A-133 Federal audit with a Town General Funds audit, which was going to be required before a bond could be issued for the Town Barn project. Juhasz expressed to the Board his optimism about finding and selecting an auditing firm prior to the end of the month.

At 7:30 the call with Juhasz ended and Martin made a motion: **To adjourn the meeting and enter into a budget workshop**, seconded by Sanderson and carried by those present.

Respectfully submitted,

Craig K. Hunt, secretary