

Townshend Planning Commission
Minutes
Minutes July 12, 2023

Present: John Evans, Liza Martin, Bob DeSiervo, and Andrew Snelling

- 1. Call to Order:** Chairman Evans called the meeting to order at 7:16 p.m.
- 2. Additions and Deletions:** none
- 3. Members of the Public:** none
- 4. Approval of Minutes:** DeSiervo moved, and Evans seconded, a motion to approve the minutes of June 12, 2023 with the addition of a clarification in the third paragraph of the Old Business adding “when he receives list of questions from other members.” The motion passed unanimously.
- 5. Correspondence:** none
- 6. Old Business:**

Town Hall: DeSiervo requested written questions and comments from the Commissioners before making further contact with the Architect.

Town Plan: Snelling reported on meeting with Mike McConnell from WRC. The WRC can act as the Town’s agent in applying for and administering the grant. The grant application is due December 1st and will require approval from Selectboard. The MPG grants require a 10% match. Snelling will confirm that the Planning Commission still has a \$5,000 reserve available for preparing the Town Plan

There was a discussion about the need to update the Flood Resilience chapter on page 32 of the plan in light of recent flooding. It was noted that the Town Plan will need to be integrated with the new FEMA Flood Insurance Rate Maps, ANR River Corridors and the town’s Flood Hazard Area Bylaw.
- 7. New Business:**

Summer Schedule: There was a discussion of availability for the next several meeting dates. It was agreed to leave the next scheduled meeting for July 26th, but review the Commissioners’ availability before posting the agenda.
- 8. Meeting Schedule:**

Regular Meeting: July 26, 2023 @ 7:00 p.m.
Regular Meeting: August 9, 2023 @ 7:00 p.m.
- 9. Adjournment:** Snelling made a motion, seconded by Evans, to adjourn the meeting at 7:46 p.m. The motion passed and the meeting was adjourned.

Approved August 9, 2023

Respectfully submitted,
Andrew Snelling