

Townshend Planning Commission
Minutes
September 14, 2022

Present: John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling

1. Call to Order: Chairman Evans called the meeting to order at 7:10 p.m.

2. Approval of Minutes: DeSeirvo moved, and Martin seconded a motion to approve the minutes of the July 27, 2022 meeting as submitted. The motion passed unanimously.

3. Additions and Deletions: none

4. Members of the Public: Doug & Kathy Ballantine attended the meeting to learn more about the radar speed signs and share their concerns about the traffic speeds going through West Townshend. Snelling provided a history of the project and the State requirements for sign placement.

5. Correspondence: none

6. Old Business: Traffic Calming Signs: Evans reported that he had been told that three signs have been ordered, but the lead time is still running 6 weeks. Snelling inquired about the increase to three signs and Evans stated that the thought was the third sign would go on RT 35 coming into town. Snelling asked if the reporting software was included on the order. Evans stated that he thought it was included but will double check

Capital Budgeting Town Hall: DeSiervo told the Commission that he had presented to the Select Board a partial summary of the Fire Marshall's tour of the town hall. He placed a particular emphasis on the building code requirement that the fire alarm system must be tested annually. DeSiervo has placed a call to the Fire Marshall's office to clarify a couple of issues. He will then seek some input from Geoffrey Metcalf of Keefe & Wesner on how to update the front ramps and doors meet the current ADA requirements.

VCD West Townshend: Canevari reported in an email that he is making significant progress and is mostly all set with the exception of needing a couple more photos. He reported he has been in touch with Jeff Nugent at WRC and Richard Amore with the Agency of Commerce and Community Development about the possibility of altering the boundaries to include the Stone Arch Bridge. Canevari expects the application to be ready for a late October submission.

7. New Business: none

8. Other Business: none

Meeting Schedule: Regular Meeting: September 28, 2022 @ 7:00 p.m.

Regular Meeting: October 12, 2022 @ 7:00 p.m.

Meetings to be held in the Town Hall and via Zoom

9. Adjournment: Chairman Evans, seeing that there was no further business to come before the Commission, adjourned the meeting at 8:05 p.m.

Respectfully submitted,
Andrew Snelling