

**Townshend Planning Commission**  
**Minutes**  
**July 27, 2022**

**Present:** Bob DeSiervo, Liza Martin and Andrew Snelling

**1. Call to Order:** Vice Chairman DeSiervo called the meeting to order at 7:15 p.m.

**2. Approval of Minutes:** DeSeirvo moved, and Martin seconded a motion to approve the minutes of the July 13, 2022 meeting as submitted. The motion passed unanimously.

**3. Additions and Deletions:** none

**4. Members of the Public:** none

**5. Correspondence:** none

**6. Old Business:** Traffic Calming Signs: Snelling stated that the Selectboard had signed the VTran's permit and it was in process. Evans provided the Selectboard with the information from the different sign manufacturers and they will be ordering the signs in the near future.  
Capital Budgeting Town Hall: DeSiervo offered a summary of the meeting with Steve Dumont from the State Fire Marshalls office. A number of issues with the building were noted and DeSiervo shared a draft write up of his notes from the meeting. DeSiervo will get some additional input from Geoffrey Metcalf of Keefe & Wesner and finalize his write up.  
VCD West Townshend: No update.

**7. New Business:** none

**8. Other Business:** none

**Meeting Schedule:** Regular Meeting: August 10, 2022 @ 7:00 p.m.  
Regular Meeting: August 24 2022 @ 7:00 p.m.  
*Meetings to be held in the Town Hall and via Zoom*

**9. Adjournment:** Vice Chairman DeSiervo, seeing that there was no further business to come before the Commission, adjourned the meeting at 8:17 p.m.

Respectfully submitted,  
Andrew Snelling