

**Townshend Planning Commission**  
**Minutes**  
**July 13, 2022**

**Present:** John Evans, Bob DeSiervo and Andrew Snelling

**1. Call to Order:** Chairman Evans called the meeting to order at 7:08 p.m.

**2. Approval of Minutes:** DeSeirvo moved, and Evans seconded a motion to approve the minutes of the June 8, 2022 meeting as submitted. The motion passed unanimously.

**3. Additions and Deletions:** none

**4. Members of the Public:** none

**5. Correspondence:** none

**6. Old Business:** Traffic Calming Signs: Snelling reported that he and Evans had completed the VTrans permit application and passed it on to the Selectboard for a signature. Evans said that the sign manufacturer's lead time is currently 6 weeks because of the chip shortage. Evans agreed to talk with the manufacturer about the differences in their product line and location limitations for the solar charger. DeSiervo volunteered to check the size and manufacturer of the Newfane signs.

Capital Budgeting Town Hall: The Commissioners reviewed the layout of a possible change to the ADA access ramp at the front of the Town Hall and discussed what was necessary to move the project forward. DeSiervo has arranged for Steve Dumont from the state Fire Marshall's office to meet and discuss questions regarding the Town Hall plans.

VCD West Townshend: No update.

**7. New Business:** none

**8. Other Business:** none

**Meeting Schedule:** Regular Meeting: July 27, 2022 @ 7:00 p.m.

Regular Meeting: August 10, 2022 @ 7:00 p.m.

*Meetings to be held in the Town Hall and via Zoom*

**9. Adjournment:** Chairman Evans, seeing that there was no further business to come before the Commission, adjourned the meeting at 7:48 p.m.

Respectfully submitted,  
Andrew Snelling