

**Townshend Planning Commission**  
**Minutes**  
**March 9, 2022**

**Present:** Bob DeSiervo, Liza Martin and Andrew Snelling

**1. Call to Order:** Vice Chairman DeSiervo called the meeting to order at 7:12 p.m.

**2. Approval of Minutes:** DeSiervo moved, and Martin seconded a motion to approve the minutes of the 1/26/22 meeting as submitted. The motion passed unanimously.

**3. Additions and Deletions:** none

**4. Members of the Public:** none

**5. Correspondence:** NRB District 2, 2/28/22 email - Kindle School draft Act 250 permit for classroom addition: There was general discussion about the Kindle School addition and the scope of the project. No action was taken.  
WRC email 3/7/22 - Brownfield Cleanup Funds: The Commissioners were not aware of any potential need for Brownfield funds in Townshend.

**6. Old Business:** Traffic Calming Article: Snelling expressed that the funds wouldn't be available until July 1<sup>st</sup>, but the Commission could decide where to place the signs and begin the permit process. There was a discussion about where to place the two initial radar signs and any additional signs. No decision was reached.  
Capital Budgeting Town Hall: The Commission reviewed the discussion at the Select Board meeting. Snelling posed the question of what would be the minimum to bring the building into compliance if the second floor wasn't used for public meetings. DeSiervo said that the sprinkler system might still be needed even with remodeling just the first floor for improved ADA access. The topic was left for further investigation and discussion at future meetings.  
ACT 174: no update  
VCD West Townshend: no update

**7. New Business:** Community Waste Water Treatment: Snelling notified the Commission that Newfane was holding a series of meetings to explore a village based approach to waste water treatment.

**8. Other Business:** none

**9. Meeting Schedule:** Regular Meeting: March 23, 2022 @ 7:00 p.m.  
Regular Meeting: April 13, 2022 @ 7:00 p.m.  
*Meetings to be held in the Town Hall and via Zoom*

**10. Adjournment:** DeSiervo, noting that there was no further business to come before the Commission, adjourned the meeting at 8:23 p.m.

Respectfully submitted,  
Andrew Snelling