

Townshend Planning Commission
Minutes
Minutes December 14, 2022

Present: John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling

- 1. Call to Order:** Chairman Evans called the meeting to order at 7:04 p.m.
- 2. Approval of Minutes:** DeSiervo, moved and Martin seconded a motion to approve the minutes of the November 9, 2022 meeting as submitted. The motion passed unanimously.
- 3. Additions and Deletions:** Snelling requested adding a discussion of the Library strategy session and a discussion of the Town Report under Other Business. There was no objection to the additions to the agenda
- 4. Members of the Public:** none
- 5. Correspondence:** none
- 6. Old Business:**

Traffic Calming Signs: Evans said that he had talked with Steve Frisk and the permits for two signs in West Townshend had been received but the signs needed to be ordered. Snelling brought up that the Town Meeting article authorized \$10,000 and the funding for the additional signs will have to come from other sources. Martin inquired about the location of the sign on Rt 35 not being the first spot where the speed limit dropped to 35 mph and that the leaves may block the solar collector during the summer.

Capital Budgeting Town Hall: DeSiervo said that he had nothing new to report.

VCD West Townshend: Snelling announced that the Downtown Development Board approved the application for a Village Center Designation for West Townshend at their November 28th meeting.
- 7. New Business:**
- 8. Other Business:**

December 28th 2022 meeting: Snelling made a motion to cancel the December 28th meeting. The motion was seconded by Evans and after a short discussion passed unanimously.

Library Strategy Session: Snelling informed the Commission that the Library Trustees would like to meet with the Planning Commission as part of their long-term planning process. The Library topic will take about an hour. Snelling suggested scheduling it for the January 25th meeting and offered to work with the Library on the location and time.

Town Report: Snelling mentioned that it was the time of year for preparing the Town Report and the Commission should be thinking about the annual report from the Planning Commission.

Meeting Schedule:

Regular Meeting: January 11, 2023 @ 7:00 p.m.

Regular Meeting: January 25, 2023 @ 7:00 p.m.

9. Adjournment:

Evans seeing no further business to come before the Commission adjourned the meeting at 7:47 p.m.

Respectfully submitted,
Andrew Snelling