

**Townshend Planning Commission**  
**Minutes**  
**Minutes October 12, 2022**

**Present:** John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling

**1. Call to Order:** Chairman Evans called the meeting to order at 7:10 p.m.

**2. Approval of Minutes:** DeSeirvo moved, and Evans seconded a motion to approve the minutes of the September 14, 2022 meeting as submitted. The motion passed unanimously.

**3. Additions and Deletions:** none

**4. Members of the Public:** none

**5. Correspondence:** NRB email containing the proposed Act 250 permit for the Grace Cottage emergency room addition. The permit conditions were discussed and no action was taken

**6. Old Business:** Traffic Calming Signs: Evans informed the Commission that three signs had been shipped on October 6<sup>th</sup> and were to be delivered to the Town Garage. Evans will talk with Steve Frisk about installation locations and installation procedures.

Capital Budgeting Town Hall: DeSiervo said he was waiting for return calls from Geoff Metcalf and Steve Dumont.

VCD West Townshend: Canevari is working on revising the boundary and the plan should be ready for next meeting.

**7. New Business:** Budget 2023/24: The Commissioner's reviewed the current year budget and noted that the Town Plan wasn't due for renewal until 9/26/25. The Commissioners unanimously agreed to maintain the option of attending remotely with Zoom for another year. DeSiervo moved to approve a 2023/24 budget in the amount of \$2,750. Martin seconded the motion and the motion carried.

Library Planning Session: Snelling stated that he had informed Karen LaRue that the Commission couldn't make a meeting on October 19<sup>th</sup>, but could meet at one of the upcoming meeting dates or possibly other times for a special meeting.

Noise Complaints: Martin shared a concern about loud noise during night time hours from barking dogs, fireworks and heavy equipment. She expressed a desire to have rules governing noise complaints. Martin will research possible solutions and the practices in neighboring towns.

**8. Other Business:** none

**Meeting Schedule:**

Regular Meeting: October 26, 2022 @ 7:00 p.m.

Regular Meeting: November 9, 2022 @ 7:00 p.m.

*Meetings to be held in the Town Hall and via Zoom*

**9. Adjournment:**

Chairman Evans, seeing that there was no further business to come before the Commission, adjourned the meeting at 8:25 p.m.

Respectfully submitted,  
Andrew Snelling