

Townshend Planning Commission
Minutes
May 26, 2021 on Town Common

Present: John Evans, Liza Martin and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 5:09 p.m. The wind and rain arrived at 5:11 p.m.
2. **Approval of Minutes:** Evans moved to accept the minutes of May 12th, 2021 as submitted. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** no new correspondence
6. **Old Business:**

Capital Budgeting Review of Town Hall: Snelling reported that DeSiervo had discussed updating the plan with Geoff Metcalfe of Keefe & Wesner who estimated that they could do the work for \$2,000 to \$4,000. The Select Board took up the Wesner report and authorized the Planning Commission to pursue updating the report with the expense coming from the Planning Commission's 2020-21 fiscal budget. The Select Board suggested verifying the historical nature of the building, creating a list of improvements, and a survey of the primary users of the building.

West Townshend VCD: Canevari has made significant progress on the application and hopes to have it complete in July. He has been in touch with Calvary Chapel and West Townshend Botanicals to get their input for the application. The required notification letters were sent out to BDCC and WRC. Canevari has taken the photographs for the application.

Act 174 Energy Element: nothing to report

Bike Path and Sidewalks: nothing to report
7. **New Business:**
8. **Other Business:**
9. **Meeting Schedule:**

Regular Meeting: June 9, 2021 @ 5:00 p.m.
Regular Meeting: June 23, 2021 @ 5:00 p.m.
Weather permitting to be in person at the Gazebo
10. **Adjournment:** There being no further business to come before the Commission, Chairman, Evans adjourned the meeting at 5:27 p.m.

Approved June 23, 2021

Respectfully submitted,
Andrew Snelling