

**Townshend Planning Commission**  
**Minutes**  
**November 10, 2021 at Town Hall**

**Present:** John Evans, Brandon Canevari, and Andrew Snelling

- 1. Call to Order:** Chairman Evans called the meeting to order at 7:12 p.m.
- 2. Approval of Minutes:** Evans moved and Snelling seconded a motion to accept the minutes of October 27, 2021 with minor corrections to formatting. The motion passed.
- 3. Additions and Deletions:** none
- 4. Members of the Public:** none
- 5. Correspondence:** none
- 6. Old Business:**  
Capital Budgeting Town Hall: There was a discussion on the need to clearly define the ADA legal requirements and to move forward with the report.  
West Townshend VCD: Canevari reported that he is working on the photos and assembling the application. The map needs to be updated. He is expecting to finish the application in early January.  
Act 174 Energy Element: Nothing new to report  
Traffic Calming: There was a discussion on the number of signs that would be necessary and the features required. Evans volunteered to follow up and explore the community sentiment regarding radar speed signs.
- 7. New Business:** none
- 8. Other Business:** none
- 9. Meeting Schedule:**  
Regular meeting November 24, 2021 CANCELED  
Regular Meeting: December 8, 2021 @ 7:00 p.m.  
*Meetings to be held in the Town Hall*
- 10. Adjournment:** There being no further business to come before the Commission, Chairman, Evans adjourned the meeting at 8:11 p.m.

Respectfully submitted,  
Andrew Snelling