

Townshend Planning Commission
Draft Minutes
January 13, 2021 via Zoom

Present: Bob DeSiervo, Liza Martin, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Vice Chairman DeSiervo called the meeting to order at 7:09 p.m.
2. **Approval of Minutes:** Canevari moved to accept the minutes of December 23rd, 2020 as submitted. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** Snelling requested that the 2020/21 budget be discussed under other business.
4. **Members of the Public:** none
5. **Correspondence:** Email from Agency of Natural Resources re: Burns Act 250 permit: The agency is not requesting conditions for the current permit application but does want to inform property owners and the District Commission that the property lies within the boundaries of two Special Water Protection Areas. The permit was fully discussed with no action taken.
Email from Richard Amore re: West Townshend General Store inquiry about Village Center Designation grants: Canevari pointed out that there is not currently a VCD for West Townshend and hence the General Store would not qualify for these grants but other sources for grants exist.
Email from WRC re: Bike/Ped path grants: There was a general discussion about places where the grant could be utilized in Townshend, which included along Rt. 30, Rt. 35 and linking Grace Cottage to Valley Cares. Snelling stated that it would be difficult to meet the grant deadline for this year but that the Commission should develop plans that would be eligible in future years.
6. **Old Business:** Act 174: Snelling said that the text edits were complete but that he hadn't completed the changes to the graphs and tables.
Act 171 Forestry Blocks: nothing to report.
Capital Budgeting review of Town Hall: DeServio mentioned that Townshend had taken advantage of a past grant to perform a study of the deficiencies with the Town Hall. The study was referred to as the Weisner Plan and an effort should be made to locate a copy in the files.
7. **New Business:** none
8. **Other Business:** Snelling reported that the Select Board finalized 2021/22 budget reduced the Commission's budget request of \$1,000 for

Approved January 27th, 2021

the Town Plan to zero. There was no mention of the Commission's request to place unused funds from the 2020/21 fiscal year in a reserve for future years.

- 9. Meeting Schedule:** Regular Meeting: January 27, 2021 @ 7:00 p.m.
Regular Meeting: February 10, 2021 @ 7:00 p.m.-
- 10. Adjournment:** There being no further business to come before the Commission, Vice Chairman, DeSiervo adjourned the meeting at 7:55 p.m.

Respectfully submitted,
Andrew Snelling