Townshend Planning Commission
Minutes
February 13, 2019

Present: John Evans, Bob DeSiervo and Andrew Snelling

1.   **Call to Order:** Chairman Evans called the meeting to order at 7:25 p.m.

2.   **Approval of the Minutes:**   DeSiervo noted that the second for the motion to adopt the January 9th minutes was incorrect. Evans made a motion to approve the corrected minutes of the January 23, 2019 meeting. The motion was seconded by Snelling and carried by those present.

3.   **Additions and Deletions:**   none

4.   **Members of the Public:**   none

5.   **Correspondence:**   Kindle Farm School Act 250 permit appeal and request for electronic service. The request was discussed. Snelling made a motion to notify counsel for Kindle Farm School that the Planning Commission was not willing to accept electronic service in this matter. The motion was seconded by Evans and passed unanimously.

Town of Windham Notice of Public Hearing on enhanced Energy Plan. It was noted that the hearing date conflicts with Townshend pre-Town Meeting and the Windham Regional Commission meeting.

Martin Auction House and Smoke Shop appeal, notices of appearance. No action taken.

6.   **Old Business:**
Village Center Designation: No action

Act 174 Energy Plan: Snelling reported that he had met with
Marion Major, of Windham Regional Commission, to discuss how to approach

developing an enhanced Energy Plan.

Sign Ordinance: The Commission worked on the marked up draft of the Sign Ordinance. DeSiervo will make changes and reprint the draft for further discussion at the next meeting

West River Joint Planning Commission: DeSiervo will look into possible dates for a joint meeting and report back at the next meeting.

7.   New Business: none

8.   Other Business:

9.   Meeting Schedule: Regular Meeting: February 27, 2019 @ 7:15 p.m.
                                 Regular Meeting: March 13, 2019 @ 7:15 p.m.

10.   Adjournment: There being no further business to come before the Commission, Chairman Evans adjourned the meeting at 9:10 p.m.

Respectfully submitted,

Andrew Snelling