

# **Townshend Planning Commission**

## Minutes

March 13, 2013

**Present:** Art Monette; Susan LeCours; Stan Holt; John Evans; Bob DeSiervo

**In Attendance:** David Dezendorf; Craig Hunt, recorder

**1. Call to Order:** Monette called the meeting to Order at 7:19 P.M.

**2. Approval of Minutes:** LeCours made a motion: **To approve the Planning Commission Minutes of February 13, 2013**, seconded by Evans and carried by those present with one abstention.

**3. Correspondence:** Monette reviewed Select Board Minutes of February 18th, March 4th and March 5th.

**4. Recorder's Evaluation:** Monette reminded Commission members that Craig Hunt was hired as a recorder on a temporary basis and only until Town Meeting. Following brief discussion, LeCours made a motion: **To keep Hunt as the Planning Commission's recorder**, seconded by Evans and carried by those present.

**5. Reports: Town Hall Renovations Committee Report:** DeSiervo provided a brief history of the Town Hall fire door project with emphasis on to particular proposals received from various contractors. Currently, only one proposal seems to meet all of the specifications provided by architect Wesner to satisfy the need for Certification from the Fire Marshall. A question remains about relocating heating grates in the hallway, however, and DeSiervo will get answers to that prior to the next meeting.

**6. Members of the Public:** David Dezendorf, Townshend Emergency Management Director, was welcomed and conveyed the need for updating Townshend's Hazard Mitigation plan. Presently, this plan is linked to the Windham Regional Commission's plan, which has recently expired. Since tropical storm Irene, Dezendorf said, many lessons have been learned that should be noted in the new Hazard Mitigation plan and it should be incorporated with the Flood Plain Ordinance that the Planning Commission is now working upon. As the Select Board will need the Planning

Commission to endorse a draft document prior to reviewing it for adoption, Dezendorf offered to work with the Commission in developing the plan.

**7. Old Business: Flood Plain Ordinance:** Monette asked members to review 24 VSA 4424: Flood Hazard Area Mandatory Provisions and a Submission Checklist for Development in Flood Plain Areas presented by the Department of Environmental Conservation.

The Planning Commission, Art said, will need to work with the Select Board in appointing a Development Review Board and an Administrator, following adoption of a detailed application form that embodies National Flood Insurance Program and Vermont Agency of Natural Resources River Management regulations.

**8. New Business:** Commission members briefly discussed the proposals for wind-energy generators proposed in Grafton and Windham and new studies that highlight potentially adverse environmental impact.

**9. Meeting Schedule:** March 27, 2013 at 7:15 P.M.

**10. Adjournment:** Monette made a motion: **To adjourn at 8:45 P.M.**, carried by those present.

Respectfully submitted,

Craig K. Hunt

Approved 03/27/13