

# **Townshend Planning Commission**

## Minutes

### January 9, 2013

**Present:** Art Monette; Susan LeCours; Stan Holt; John Evans

**In Attendance:** Craig Hunt, recorder

#### **1. Call to Order:**

Monette called the meeting to Order at 7:17 P.M. and welcomed Hunt as the recorder of the Planning Commission's Minutes.

#### **2. Approval of Minutes:**

LeCours read the Minutes from the previous meeting and Holt made a motion: **To approve the Planning Commission Minutes of December 19, 2012**, seconded by Evans and carried by those present.

#### **3. Members of the Public:**

None at this time.

#### **Correspondence:**

Monette summarized mail received from Tiz Garfield of the Town Hall Renovations Committee regarding furnace replacement and the installation of fire doors in the Town Hall.

A subdivision application filed by David Paskin with the State of Vermont Department of Environmental Conservation was acknowledged.

#### **4. Reports:**

**Town Hall Renovations:** Not at this time.

#### **5. Old Business:**

**Town Report Submissions:** LeCours informed members that the 2012 Planning Commission's Report had been submitted to the Town Report Committee. Monette conveyed that the FY 2013-14 PC Budget Proposal of \$3000 had also been submitted.

**Village Designation:** Discussion ensued about being denied designation status and whether to re-apply. Monette believed that the designation might be of benefit in obtaining certain kinds of grants and in

providing individual tax offsets to certain renovation projects. He requested that this issue be more-thoroughly assessed at a future meeting.

**Flood Hazard Ordinance:** Monette said that work on the Flood Hazard Ordinance was a priority for the Planning Commission and suggested obtaining a detailed checklist of objectives from the Windham Regional Commission. He also advised that State and other municipal application forms for building in FEMA-declared flood hazard zones be reviewed.

Hunt was asked to have the Windham Regional Commission prepare a map of FEMA Flood Hazard Zones as an overlay upon Townshend's new property tax maps for parcel identification.

**6. New Business:**

None at this time.

**7. Meeting Schedule:**

January 23, 2013 at 7:15 P.M.

**8. Adjournment:**

Holt made a motion: **To adjourn at 8:00 P.M.**, carried by those present.

Respectfully submitted,

Craig K. Hunt

Approved: 01/23/13