

# Townshend Planning Commission

PO Box 223

Townshend, VT 05353

Minutes, Nov. 28, 2007

Members present: Art Monette, Tiz Garfield, Scott Chase, Berenice Brooks

Absent: John Evans, Cory Sleeper

Chair, Art Monette, called the meeting to order at 7:15 PM and welcomed new commissioners Scott Chase and Berenice Brooks.

Minutes of Nov. 14<sup>th</sup> were distributed but not approved because a quorum of members present at that meeting were not present...

Mail: Letter from Tom Lyman offering his resignation no later than Feb. 28, 2008. The Selectboard has notified Lyman that his resignation has been accepted as of Nov. 19<sup>th</sup>.

Letter from ANR to David Lindroos acknowledging application for waste water permit for construction 3 BR house on existing 2 acre lot, Crane Mt. Rd.

Letter from ANR to Janet T. Conley acknowledging application for waste water permit for construction 3 BR house 165 Shirley Circle, Townshend.

Waste water permit for Kathleen Ann Mills, 630 Grafton Rd, Townshend to convert 4 residential units with a total of 5 bedroom and a commercial barber shop into a 5 unit residential with total of 5 bedrooms and home-based barber shop. (No new lot and no Act 250 needed) Project Review Sheet for this project also included.

Project review sheet Walter Brian Woodruff proposed 3BR on 10 acre parcel with existing camp. –no Act 250 needed.

Old Business – Tiz reported that we were granted \$4,000 of our municipal grant request for \$15,000 for schematic design of Town Hall renovations. To accept the \$4,000 a new budget must be submitted mid-January with new project outlines. Tiz will pursue other grant proposals, also due end of January, for additional funding and she will so inform architect Mark Wesner.

Discussion of whether architect Wesner could work on the fire alarm system for town hall, without waiting for further grant money. Tiz will talk with Wesner about this.

Tiz reported that she had spoken with Jeff Nugent about the maps requested by Steve Oviden for a pedestrian/bike path from Townshend to Newfane Common. Nugent is taking care of that and says the small amount of money (not more than \$100) can probably come from WRC transportation fund budget.

New Business – Review of Planning Commission's report for activities 2007. The report was reviewed paragraph by paragraph and Monette moved to accept, Chase seconded, and report was unanimously approved.

A budget for fiscal year July 1, 2007-June 30, 2008 was discussed at length. This budget will include funds for updating the Town Plan which expires in November 07. Garfield moved approval total of \$9650 (attached herewith) to be sent to Selectboard, Chase seconded, budget request unanimously approved. If Select have questions they are asked to contact Tiz.

Meeting adjourned 8:45 PM.

Respectfully submitted,  
Tiz Garfield, Acting Clerk

Townshend Planning Commission  
PO Box 223  
Townshend, VT 05353